

**FISCAL YEAR 2016-2017
FINAL BUDGET**



**Presented to the Library District
Joint Powers Authority Board**

June 2016

JPA-6
06/02/16

**JOINT POWERS AUTHORITY
BOARD TRANSMITTAL**

DATE: June 2, 2016

TO: Joint Powers Authority Board

FROM: Nancy Howe, County Librarian

SUBJECT: ADOPTION OF FISCAL YEAR 2016-2017 LIBRARY BUDGET

APPROVED

ACCEPTED

PENDING

DENIED

PRESENTED

MODIFIED

**BY THE SANTA CLARA COUNTY LIBRARY
DISTRICT JOINT POWERS AUTHORITY**

BY:

Cynthia Rios Garcia
SECRETARY

DATE:

6/2/2016

RECOMMENDED ACTION

It is recommended that the Board adopt the Fiscal Year 2016-2017 Final Budget.

BACKGROUND/REASONS FOR RECOMMENDATION

The Library District's revenues are expected to continue growing modestly. As a result, the Library is able to develop a budget that maintains existing hours and services, while sustainably adding staff to meet additional demand.

The approval of this budget is expected to be sustainable over the five-year forecast period:

FISCAL YEAR	Operating Revenue	Designated Reserves	Operating Cost	Surplus
2015-16	\$ 42,899,625	4,492,295	42,223,070	5,168,850
2016-17	\$ 41,193,700	8,848,833	49,788,965	253,568
2017-18	\$ 42,065,574		41,468,747	596,827
2018-19	\$ 43,174,861		42,747,231	427,630
2019-20	\$ 44,316,501		44,067,708	248,793

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Santa Clara County Library District - Fiscal Year 2016-2017

REQUESTED BUDGET SUMMARY

Estimated Revenue:

Property Taxes	33,205,367
State Sources	46,000
Special Tax	5,821,923
City/ County Contribution	1,065,160
Fines & Fees	750,500
Other	<u>304,750</u>
TOTAL Current Revenue	<u>41,193,700</u>

Transfer from Cap. & IT Res.	5,353,678
2015-16 Budget Rollover	<u>3,495,155</u>

Requested Expenditures:

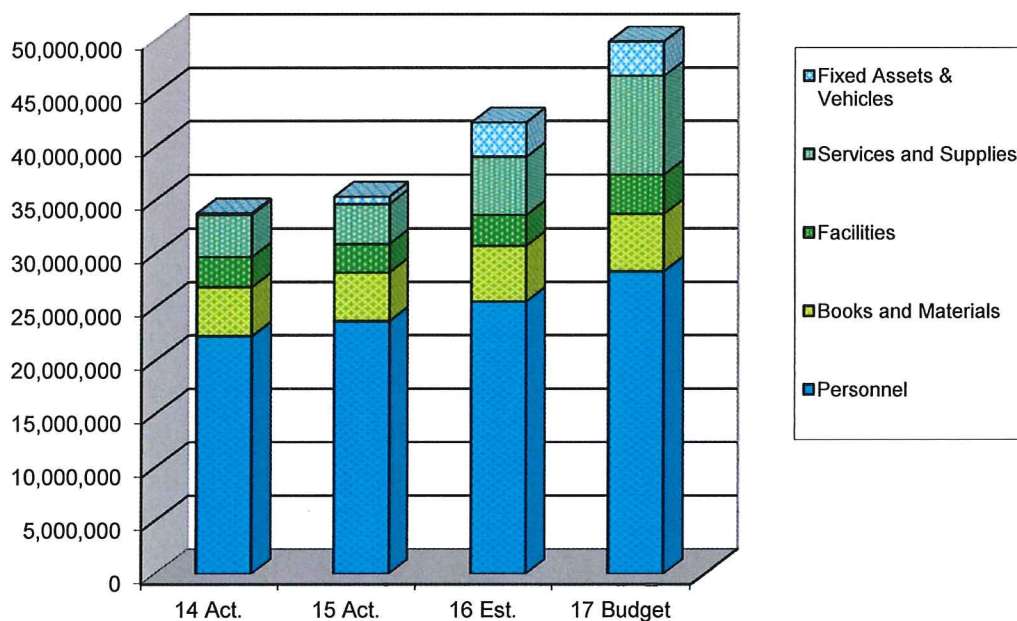
Personnel	28,333,442
Books and Materials	5,349,213
Facilities	3,651,292
Services and Supplies	<u>9,247,889</u>
TOTAL Operating Budget	<u>46,581,836</u>

Fixed Assets & Vehicles	<u>3,207,129</u>
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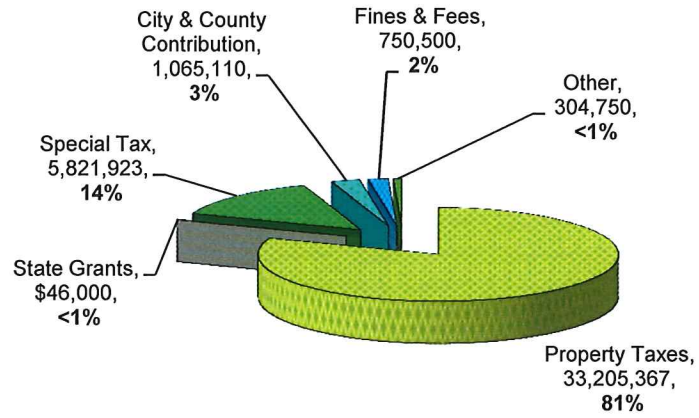
TOTAL \$50,042,533

TOTAL \$49,788,965

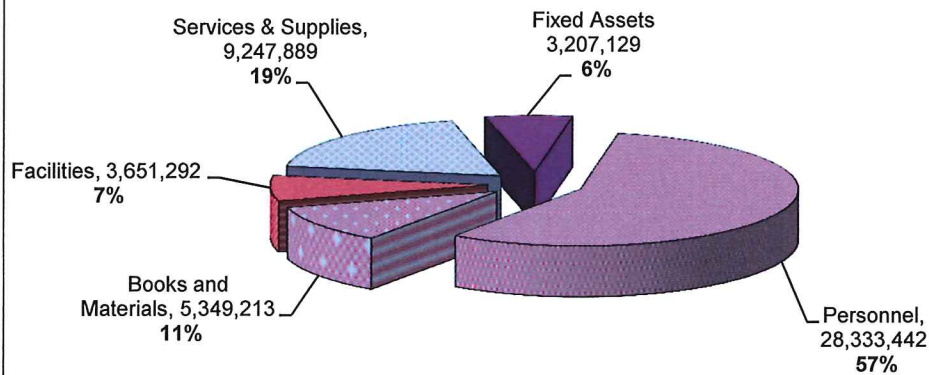
Four-Year Expenditure Trend



Fiscal Year 2016-2017 Library Revenue



Fiscal Year 2016-2017 Library Expenditures



Santa Clara County Library Budget
Fiscal Year 2016 - 2017
Four-Year Recap of Revenue & Expenses

	FY 13-14 Actual	FY 14-15 Actual	FY 15-16 Approved	FY 15-16 Estimated	FY 16-17 Budget
REVENUE					
Property Taxes	28,411,885	32,448,943	30,566,028	34,485,549	33,205,367
State Grants	76,665	90,837	46,000	101,106	46,000
Special Tax	5,737,670	5,766,358	5,818,256	5,818,256	5,821,923
City & County Contribution	1,107,198	1,059,226	1,030,519	1,030,519	1,065,160
Fines & Fees	940,903	812,859	750,500	750,500	750,500
Other	793,027	875,489	312,190	713,695	304,750
TOTAL	37,067,348	41,053,712	38,523,493	42,899,625	41,193,700
Transfer from Cap. & IT Reserves	0	0	1,062,851	1,062,851	5,353,678
Transfer from Prior Year	0	0	3,429,444	3,429,444	3,495,155
TOTAL FINANCING AVAILABLE	37,067,348	41,053,712	43,015,788	47,391,920	50,042,533

EXPENSES

Personnel	22,261,763	23,650,819	26,156,738	25,506,738	28,333,442
Books and Materials	4,585,088	4,555,277	5,015,437	5,204,785	5,349,213
Facilities	2,812,794	2,655,281	3,226,391	2,871,218	3,651,292
Services and Supplies	3,972,697	3,749,960	4,926,945	5,441,051	9,247,889
Fixed Assets & Vehicles	114,534	676,092	3,349,279	3,199,279	3,207,129
TOTAL	33,746,876	35,287,429	42,674,790	42,223,070	49,788,965

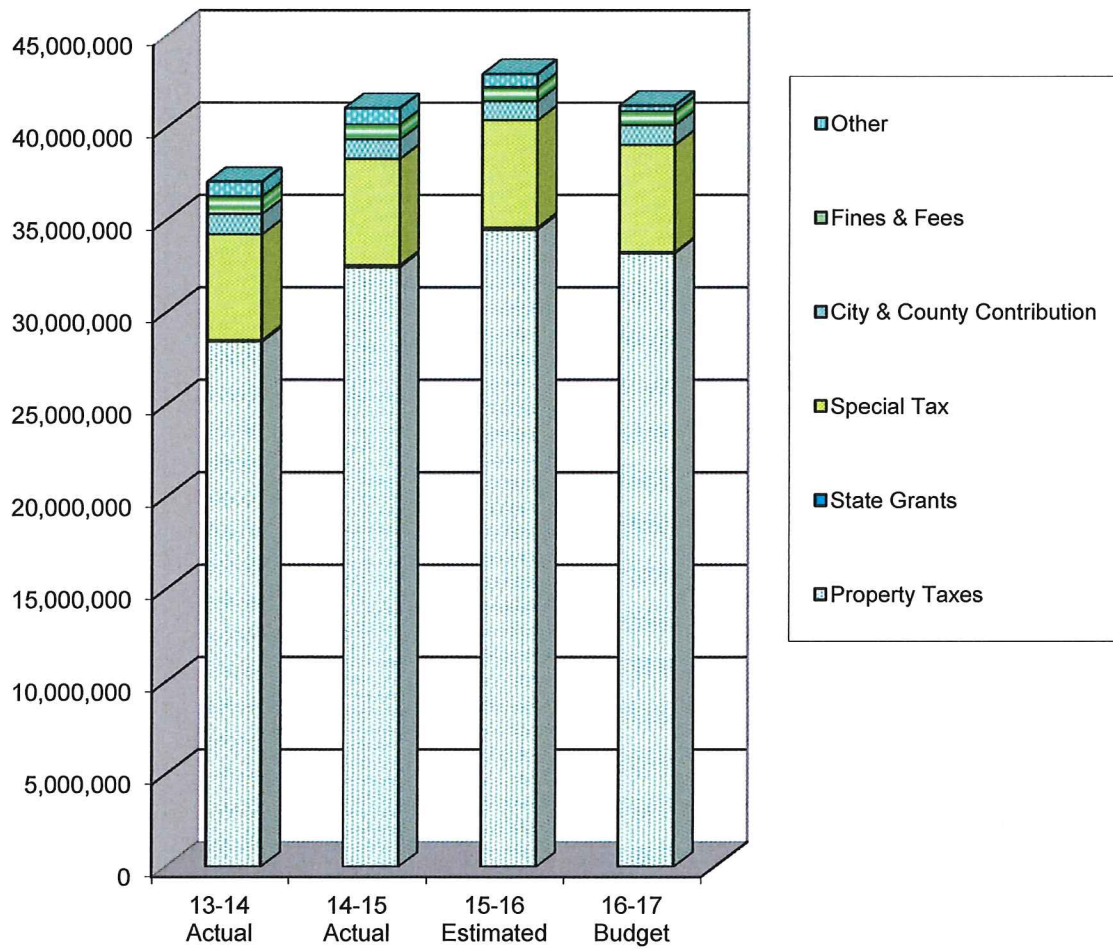
Fiscal Year 2016-2017

REVENUE PROJECTION

REVENUE SOURCE	FY 14-15 Actual	FY 15-16 Budget	FY 15-16 Projected	FY 16-17 Budget	Variance from Approved
Supplemental Roll	\$ 915,879	\$ 584,443	\$ 654,674	\$ 654,674	\$ 70,231
Property Tax - Current Secured	22,229,644	23,459,141	23,911,942	25,015,942	1,556,801
Property Tax - RDA Distribution	993,064	900,000	1,001,337	933,000	33,000
Property Tax - Current Unsecured	2,056,152	1,709,749	2,021,468	2,021,468	311,719
Excess ERAF	2,342,245	0	2,576,000	260,000	260,000
Property Tax - Unitary Roll	707,010	707,746	741,283	741,283	33,537
Property Tax- VLF in lieu	2,588,543	2,588,543	2,812,845	2,813,000	224,457
RDA- Property Tax Pass-thru	<u>616,406</u>	<u>616,406</u>	<u>766,000</u>	<u>766,000</u>	<u>149,594</u>
Subtotal All Property Tax	\$32,448,943	\$30,566,028	\$34,485,549	\$33,205,367	\$2,639,339
Library Fines and Fees	\$ 812,859	\$ 750,500	\$ 750,500	\$ 750,500	\$ -
Interest Earnings	102,684	100,000	100,000	100,000	0
Homeowner Prop. Tax Relief	152,584	148,190	150,750	150,750	2,560
State LSCA	90,807	46,000	46,000	46,000	0
Other State Grants	30	0	55,106	0	0
Contributions from Cities	926,649	979,519	979,519	1,014,160	34,641
Special Tax - CFD	5,766,358	5,818,256	5,818,256	5,821,923	3,667
Other Library Services	17,203	14,000	14,000	14,000	0
Contributions & Donations	467,915	10,000	400,000	0	(10,000)
Misc. Income	100,176	10,000	18,945	10,000	0
Transfer from County	132,577	51,000	51,000	51,000	0
Federal Medicare Credit	<u>34,927</u>	<u>30,000</u>	<u>30,000</u>	<u>30,000</u>	<u>0</u>
Subtotal All Other Sources	\$8,604,769	\$7,957,465	\$8,414,076	\$7,988,333	\$30,868
TOTAL	41,053,712	\$38,523,493	\$42,899,625	\$41,193,700	\$2,670,207
Budget Rollover from Prior Year	\$0	\$3,429,444	\$3,429,444	\$3,495,155	65,711
Transfer from Cap. & IT Reserves	\$0	\$1,062,851	\$1,062,851	\$5,353,678	\$4,290,827
GRAND TOTAL	\$41,053,712	\$43,015,788	\$47,391,920	\$50,042,533	\$7,026,745

Secured property taxes in FY 2016-2017 are forecasted to increase 4.6% over the projected FY 2015-2016 amounts based on estimates from the County Controller's Office, while all other property tax sources will remain flat except for "Excess ERAF" -- this line item was added this year to acknowledge the amounts reimbursed by the State of California toward the end of each fiscal year. All other revenue sources remain relatively flat. The "Budget Rollover from Prior Year" represents projects budgeted in 2015-16 that will not be accomplished until 2016-17, including a variety of large capital maintenance projects at the community libraries. The "Transfer from Reserves" represents FY 2016-2017 projects for which funding was set aside by the JPA Board in its approval of the Technology and Capital Maintenance Plans.

Four-Year Revenue Trend



FISCAL YEAR 2016-2017 PERSONNEL REQUEST

The proposed personnel budget of \$28,333,442 reflects a \$2,176,704 increase from the original JPA-approved Fiscal Year 2015-16 personnel budget. Nearly \$1,100,000 of this change is attributed to negotiated salary increases, while nearly \$460,000 is attributed to increased health and retirement benefit costs.

The balance of the increase is attributable to increased salary, benefit, and employee retirement contributions associated with the following proposed personnel actions:

- The addition of two part-time “floating” Librarians to fill public service librarian responsibilities due to long-term absences, temporary vacancies, and special projects throughout the system;
- The addition of one part-time Library Clerk for the Bookmobile;
- The addition of one full-time Library Assistant at the Services and Support Center offset by the deletion of one part-time Library Assistant and 1040 extra Library Assistant hours;
- The addition of one full-time Library Clerk at Campbell Community Library offset by the deletion of one vacant half-time Library Clerk;
- The addition of one half-time Library Assistant at Los Altos Community Library;
- The addition of one full-time Librarian at Saratoga Community Library offset by the deletion of one vacant part-time Librarian and 260 extra Librarian hours;
- The addition of one full-time Library Assistant and one half-time Librarian at Milpitas Community Library offset by the deletion of two vacant half-time Library Clerks;
- The addition of one half-time Library Clerk at Morgan Hill Community Library;
- The addition of 832 extra Library Clerk hours throughout the system;
- The addition of 494 extra Librarian hours throughout the system.

**Personnel Budget
FY 2016-2017**

Expenditure & Revenue Recap

2016-17	Traditional	CFD	Local/Gifts	Transfer	TOTAL
REVENUES					
	\$34,357,617	\$5,821,923	\$1,014,160	\$8,848,833	\$50,042,533
EXPENDITURES					
Operating	\$4,324,026			\$8,575,155	\$12,899,181
Capital	\$2,933,451			\$273,678	\$3,207,129
Books, Etc.	\$4,184,828	\$1,164,385	\$0		\$5,349,213
Personnel	\$22,661,743	\$4,657,538	\$1,014,160		\$28,333,442
TOTAL	\$34,104,049	\$5,821,923	\$1,014,160	\$8,848,833	\$49,788,965

Community Facilities District Recap

CFD REVENUES		Personnel	Books
Campbell	\$572,496	\$457,997	\$114,499
Cupertino	\$747,219	\$597,776	\$149,444
Gilroy	\$685,534	\$548,427	\$137,107
Los Altos/Wo	\$505,944	\$404,755	\$101,189
Milpitas	\$1,046,023	\$836,819	\$209,205
Morgan Hill	\$578,495	\$462,796	\$115,699
Saratoga/MS	\$438,354	\$350,683	\$87,671
Subtotal	\$4,574,065	\$3,659,252	\$914,813
Bookmobile*		\$395,409	\$70,000
Unincorporated*	\$1,247,858	\$602,877	\$179,572
Total	\$5,821,923	\$4,657,538	\$1,164,385

Salary and Benefit Recap

PERSONNEL	Formula Share	Traditional by Platform	Remainder by Formula	100% CFD Return	Unincorp CFD by formula	Specific Place \$ (City/NCLA)	FY17 TOTAL	FY16 Budgeted	Change from FY16
Campbell	10.68%	\$1,289,060	\$436,633	\$457,997	\$64,409		\$2,248,100	\$2,099,261	\$148,839
Cupertino	22.53%	\$2,071,769	\$920,966	\$597,776	\$135,855	\$443,106	\$4,169,471	\$3,844,479	\$324,992
Gilroy	10.69%	\$1,092,471	\$436,966	\$548,427	\$64,458		\$2,142,321	\$2,002,025	\$140,296
Los Altos/Woodland	16.02%	\$1,769,834	\$654,812	\$404,755	\$96,594	\$571,055	\$3,497,049	\$3,263,018	\$234,031
Milpitas	17.03%	\$1,697,699	\$695,802	\$836,819	\$102,640		\$3,332,960	\$3,119,861	\$213,099
Morgan Hill	10.11%	\$1,143,303	\$413,128	\$462,796	\$60,942		\$2,080,168	\$1,951,100	\$129,068
Saratoga	12.93%	\$1,442,910	\$528,615	\$350,683	\$77,978		\$2,400,186	\$2,237,330	\$162,856
Sub-Total Libraries	100%	\$10,507,044	\$4,086,922	\$3,659,252	\$602,877	\$1,014,160	\$19,870,255	\$18,517,074	\$1,353,181
Headquarters		\$7,724,107					\$7,724,107	\$6,985,063	\$739,044
The Reading Program		\$343,669					\$343,669	\$307,251	\$36,418
Bookmobile					\$395,409		\$395,409	\$347,350	\$48,059
GRAND TOTAL		\$18,574,820	\$4,086,922	\$3,659,252	\$998,286	\$1,014,160	\$28,333,441	\$26,156,738	\$2,176,703

*Bookmobile expenses are deducted from the Unincorporated Revenues before applying formula to Unincorporated CFD

Santa Clara County Library District
FTE from FY 2006-2007 to FY 2016-2017

The following totals included benefited positions, extra help positions and allocations of extra hours for part-time employees:

Headquarters	2006/07	2007/08	2008/09	2009/10	2010/11	2011/12	2012/13	2013/14	2014/15	2015/16	2016/17
Administration	4.0	5.0	6.0	6.0	6.0	6.0	6.0	6.5	6.5	6.5	6.5
Business Office	14.50	14.50	14.50	14.80	14.8	13.9	14.0	13.5	13.6	14.2	14.6
Public Services	5.2	5.2	5.2	5.2	5.3	5.6	6.2	6.2	6.2	7.4	7.4
Computer Support	6.0	6.0	6.3	6.3	6.9	7.3	7.1	7.1	7.0	7.0	7.0
Technical Services	19.3	19.5	17.8	18.3	18.4	16.8	16.7	16.7	16.7	16.7	17.7
Subtotal	49.00	50.20	49.70	50.60	51.3	49.5	50.0	50.0	50.0	51.8	53.2
Percent of total	20.2%	20.4%	19.3%	18.6%	19.2%	19.5%	19.6%	20.0%	19.9%	20.0%	19.9%
Direct Service	2006/07	2007/08	2008/09	2009/10	2010/11	2011/12	2012/13	2013/14	2014/15	2015/16	2016/17
Alum Rock	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Centr. Pub. Svc.	4.5	4.5	5.0	5.8	5.5	5.5	5.5	6.9	6.9	6.9	9.4
Bookmobile	3.5	3.5	3.5	3.5	3.4	3.3	3.2	3.2	3.2	3.2	3.7
Campbell	22.2	22.2	22.2	23.3	22.3	20.6	21.3	20.7	21.0	21.3	22.2
Cupertino	32.3	33.8	38.1	39.2	39.3	37.8	40.8	38.8	39.4	39.8	40.4
Gilroy	17.4	18.1	19.5	22.2	20.9	20.4	21.1	20.5	20.6	20.9	21.0
Literacy	1.0	1.0	1.0	1.0	2.5	2.5	2.9	2.9	2.9	2.9	3.1
Los Altos	32.1	31.9	32.0	32.7	31.7	30.0	29.7	28.8	28.8	30.1	30.6
Woodland	4.1	4.1	4.1	4.6	4.1	4.1	4.1	4.1	4.1	4.8	4.8
Milpitas	36.5	34.9	37.8	39.3	40.0	37.7	32.6	30.9	31.1	33.1	33.7
Morgan Hill	16.9	17.4	20.0	21.9	20.8	19.5	20.3	20.0	20.0	20.8	21.4
Saratoga	22.7	24.2	24.9	27.3	25.2	22.9	23.9	23.4	23.6	23.9	24.4
Subtotal	193.2	195.6	208.1	220.8	215.4	204.1	205.3	200.1	201.5	207.6	214.7
Percent of total	79.8%	79.6%	80.7%	81.4%	80.8%	80.5%	80.4%	80.0%	80.1%	80.0%	80.1%
Total FTE	242.2	245.8	257.8	271.4	266.8	253.6	255.2	250.1	251.5	259.5	268.0

	2015/16	2016/17
Benefited FTE:	211.3	218.3
Extra Help FTE:	31.6	32.5
Extra Hours FTE:	16.5	17.3
TOTAL:	259.3	268.0

Fiscal Year 2016-2017 Facilities, Services and Supplies Request

EXPENDITURE CATEGORY	FY 14-15 ACTUAL	FY 15-16 Budget (Adj)	FY 15-16 Projected	FY 16-17 Proposed Budget	Change
Safety Shoes	1,488	1,928	\$ 1,928	3,059	\$ 1,131
Communications & Phone	287,589	256,091	260,000	193,182	(62,909)
Communications & Phone- Co.	22,425	43,020	43,020	42,372	(648)
Insurance Premiums	27,418	161,818	161,818	123,000	(38,818)
Insurance- Internal	146,393	49,261	49,261	67,956	18,695
Maintenance- Equipment	527,093	639,926	496,000	709,305	69,378
Maintenance- Structures	468,592	1,274,718	709,718	1,530,000	255,282
Membership Dues & Fees	18,988	30,000	171,000	55,500	25,500
Office Expense	332,781	484,999	447,000	492,314	7,315
Postage Expense-External	11,023	60,000	60,000	70,000	10,000
Postage Expense- Internal	14,637	11,420	11,420	18,420	7,000
Printing- External	148,134	103,318	103,318	85,000	(18,318)
Printing- Internal	0	3,706	3,706	3,860	154
PC Software	476,421	746,922	746,922	486,071	(260,852)
Education Exp.- Other	3,845	19,800	19,800	25,000	5,200
Workshops, Conf. & Seminars	25,063	30,000	30,000	32,000	2,000
Professional Services	569,145	941,433	941,433	1,268,650	327,217
Data Proc. Servc.- External	54,507	46,715	46,715	62,000	15,285
Data Proc. Servc.- Internal	247,986	379,058	379,058	267,791	(111,267)
Legal Services	28,579	45,400	45,400	30,375	(15,025)
Professional Servc.- Internal	1,249	0	0	0	0
Property Tax Admin Fee	23,898	0	17,000	18,000	18,000
Lease- Equipment- Other	174,769	187,000	187,000	190,000	3,000
Rent & Lease Building & Improve.	518,641	427,401	427,401	427,782	381
Small Tools & Instru.	101,026	116,007	116,007	114,000	(2,007)
Furniture	159,699	48,031	74,000	99,000	50,969
PC Hardware	171,292	495,982	495,982	4,526,580	4,030,598
Service Staff Meetings	10,000	0	10,000	10,000	10,000
Incentives and Promotions	30,000	30,000	30,000	30,000	0
Summer Reading Marketing	15,000	0	15,000	15,000	15,000
Library Books	4,555,277	5,204,785	5,204,785	5,349,213	144,428
County Overhead	593,128	842,659	842,659	548,003	(294,656)
Fuel	14,775	27,531	27,531	15,663	(11,868)
Garage Fleet Services	54,973	89,971	89,971	44,799	(45,172)
Mileage	21,513	24,000	24,000	26,500	2,500
Automobile Services	19,322	15,039	19,000	23,000	7,961
Local Meals and Meetings	2,619	2,000	5,200	3,000	1,000
Business Travel	31,221	30,000	35,000	44,000	14,000
Utilities	1,024,524	998,000	1,146,000	1,168,000	170,000
Misc. Expenses -- Other	25,486	0	23,000	30,000	30,000
TOTAL	\$10,960,517	\$13,867,939	\$13,517,053	\$18,248,394	\$4,380,455

Facilities, Services and Supplies Summary:

Although there are a number of fluctuations identified above, many of these are related to the expenditure of one-time funds in a given fiscal year that do not repeat in another. For example, the \$260,852 decrease in software expenditures relates to the 2015-16 funding to replace the Integrated Library System software. The most dramatic increases include \$4,030,598 in "PC Hardware" for replacement of all public and staff computers, laptops, ADA stations and updated software (from the JPA Board approved Tech Plan), and \$255,282 in "Maintenance - Structures" for capital maintenance projects as discussed in the "Budgeted Reserves" and "Rebudget of Unspent Fiscal Year 2015-2016 Funds" pages of this document (pages 12 and 13, respectively).

**Books and Materials Budget
FY 2016-2017**

Expenditure & Revenue Recap

2016-17	Traditional	CFD	Local/Gifts	Transfer	TOTAL
REVENUES					
	\$34,357,617	\$5,821,923	\$1,014,160	\$8,848,833	\$50,042,533
EXPENDITURES					
Operating	\$4,324,026	\$0	\$0	\$8,575,155	\$12,899,181
Capital	\$2,933,451	\$0	\$0	\$273,678	\$3,207,129
Books, Etc.	\$4,184,828	\$1,164,385	\$0	\$0	\$5,349,213
Personnel	\$22,661,743	\$4,657,538	\$1,014,160	\$0	\$28,333,442
TOTAL	\$34,104,048	\$5,821,923	\$1,014,160	\$8,848,833	\$49,788,965

Community Facilities District Recap

CFD REVENUES		Personnel	Books
Campbell	\$572,496	\$457,997	\$114,499
Cupertino	\$747,219	\$597,776	\$149,444
Gilroy	\$685,534	\$548,427	\$137,107
Los Altos/Wo	\$505,944	\$404,755	\$101,189
Milpitas	\$1,046,023	\$836,819	\$209,205
Morgan Hill	\$578,495	\$462,796	\$115,699
Saratoga/MS	\$438,354	\$350,683	\$87,671
Subtotal	\$4,574,065	\$3,659,252	\$914,813
Bookmobile		\$395,409	\$70,000
Unincorporated*	\$1,247,858	\$602,877	\$179,572
Total	\$5,821,923	\$4,657,538	\$1,164,385

Books and Materials Recap

	Formula Share	Traditional by Formula	CFD Return	Unincorp CFD by formula	Specific Place \$ (City/NCLA)	FY17 TOTAL	FY16 Budgeted	Change from FY16
MATERIALS**								
Campbell	10.68%	\$408,846	\$114,499	\$19,185		\$542,530	\$498,628	\$43,902
Cupertino	22.53%	\$862,355	\$149,444	\$40,465		\$1,052,265	\$954,242	\$98,023
Gilroy	10.69%	\$409,157	\$137,107	\$19,199		\$565,463	\$526,488	\$38,975
Los Altos/Woodland	16.02%	\$613,139	\$101,189	\$28,771		\$743,099	\$716,264	\$26,835
Milpitas	17.03%	\$651,521	\$209,205	\$30,572		\$891,298	\$842,003	\$49,295
Morgan Hill	10.11%	\$386,836	\$115,699	\$18,152		\$520,687	\$485,762	\$34,925
Saratoga	12.93%	\$494,974	\$87,671	\$23,226		\$605,871	\$564,048	\$41,823
Sub-Total Libraries	100%	\$3,826,827	\$914,813	\$179,571	\$0	\$4,921,212	\$4,587,435	\$333,777
High Demand Materials Reserve		\$200,000				\$200,000	\$200,000	\$0
Bookmobile				\$70,000		\$70,000	\$70,000	
Headquarters		\$158,000				\$158,000	\$158,000	\$0
GRAND TOTAL		\$4,184,827	\$914,813	\$249,571	\$0	\$5,349,212	\$5,015,435	\$333,777

*Bookmobile expenses are deducted from the Unincorporated Revenues before applying formula to Unincorporated CFD

FIXED ASSET and VEHICLE REQUEST

Fiscal Year 2016-2017

Fixed Assets

The following fixed asset requests will be funded with unspent funding from FY 2015-16 (\$2,868,451), a transfer from the Technology Reserve (\$273,678) and from library funding (\$65,000):

Self-Vending 24 Hour Library Unit Pilot **\$150,000**

Self-vending 24-hour library units that can loan materials and/or dispense holds will be piloted.

Security Gate Replacement **\$175,000**

This funding will be used to replace security gates at each library location.

Smart Devices for Patron Use **\$98,678**

This funding supports the loaning of “smart” devices to respond to patron needs.

Network Equipment (Core Switch) **\$65,000**

A network core switch will be replaced.

AMHS Equipment Replacement **\$2,589,150**

Automated materials handling equipment will be upgraded.

Mobile Lab/Device Check-out Pilot **\$99,161**

To support outreach, funds will be used to purchase laptops and other peripherals to support a mobile lab; money will also be used to support a pilot for a vending machine to loan laptops.

Network Storage System **\$30,140**

Two network storage systems for library servers will be added.

Total Fixed Asset Request: **\$3,207,129**

BUDGETED RESERVES

Fiscal Year 2016-2017

Capital Development (Building) Reserve

The designated Building Reserve serves to identify funding for future significant building repair and maintenance obligations. The amount requested to be transferred from this reserve in Fiscal Year 2016-17 is \$530,000 for the following projects:

Cupertino Library Interior Space: \$200,000
Saratoga Library Lighting: \$200,000
1344 Dell Avenue Design: \$75,000
Morgan Hill Library Interior Painting: \$35,000
Milpitas Library Carpet Replacement (Placeholder): \$10,000
Campbell Library Exterior Automatic Doors: \$10,000

The current balance in this reserve: \$8,364,000

Reserve for Future Operation (Technology)

The Board established this designated reserve to accrue financing for large, costly computer system upgrades and equipment replacement. In January 2016, the JPA Board considered the three-year comprehensive plan for technology replacement and upgrade and designated funds for technology improvements through 2019. The amount requested to be transferred from this reserve in Fiscal Year 2016-17 is \$4,823,678. It is needed to pay for the items detailed in the Fixed Asset request and certain Services and Supplies items.

The current balance in this reserve: \$7,316,695

Reserves Recap: The *estimated* status of reserves/fund balance, following adoption of the FY 2016-17 Budget, is as follows.

FUND 0025

\$ 7,834,000	Building Reserve
2,493,017	Technology Reserve
11,576,000	Fund Balance- Economic Uncertainty Designation
\$ 3,296,134	Undesignated Fund Balance

FUND 0322

\$1,495,000	Whipple Estate – Los Altos
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REBUDGET OF UNSPENT FISCAL YEAR 2015-2016 FUNDS
Fiscal Year 2016-2017

The following projects and purchases, budgeted in Fiscal Year 2015-2016, will not be completed before June 30, 2016 and need to be rebudgeted to Fiscal Year 2016-2017:

- \$200,000 for lighting replacement at Milpitas Library;
- \$155,000 for replacement of the HVAC system at Campbell Community Library;
- \$150,000 for replacement of the elevator at Campbell Community Library;
- \$150,000 for self-vending 24-hour library units (from the 2015-16 Tech Plan);
- \$60,000 for interior painting at Saratoga Community Library;
- \$2,589,150 for Automated Materials Handling System Upgrades throughout the library system (from the 2015-16 Tech Plan);
- \$99,161 for mobile lab check-out pilot project (from the 2015-16 Tech Plan);
- \$30,140 for two network storage systems;
- \$61,704 in professional services funds from an estate gift to the Saratoga Library.

Total amount rebudgeted from Fiscal Year 2015-2016: \$3,495,155.

Santa Clara County Library Formula 2016-2017

Library	Population 1-1-15	Percent	Assessed Valuation	Percent	Circulation	Percent	Formula Share	FY 15- 16
Campbell	41,857		8,231,300,084					
Unincorporated	8,418		1,953,975,418					
Redevelopment			-842,394,854					
RDA Pass-thru			842,394,854					
RDA Dissolution			0					
	50,275	13.393%	10,185,275,502	10.790%	681,062	7.868%	10.68%	10.52
Cupertino	59,756		19,395,507,127					
Unincorporated	3,984		574,935,154					
	63,740	16.980%	19,970,442,281	21.156%	2,550,621	29.468%	22.53%	21.98
Gilroy	53,000		7,114,097,533					
Unincorporated	7,621		1,358,133,531					
	60,621	16.149%	8,472,231,064	8.975%	601,693	6.951%	10.69%	10.72
Los Altos	30,036		12,831,411,774					
Los Altos Hills	8,341		6,657,168,224					
Unincorporated	4,265		1,236,713,660					
	42,642	11.359%	20,725,293,658	21.956%	1,276,830	14.751%	16.02%	16.18
Milpitas	72,606		15,058,758,945					
Unincorporated	310		80,410,511					
Redevelopment			-6,646,769,088					
RDA Pass-thru			749,403,544					
RDA Dissolution			1,796,927,475					
	72,916	19.424%	11,038,731,386	11.694%	1,727,419	19.957%	17.03%	17.42
Morgan Hill	41,779		7,708,893,912					
Unincorporated	7,591		2,134,899,068					
Redevelopment			-2,474,644,852					
RDA Pass-thru			240,353,218					
RDA Dissolution			844,515,369					
	49,370	13.152%	8,454,016,715	8.956%	711,336	8.218%	10.11%	10.15
Saratoga	30,799		12,994,088,421					
Monte Sereno	3,451		1,853,661,862					
Unincorporated	1,577		701,983,761					
	35,827	9.544%	15,549,734,044	16.473%	1,106,726	12.786%	12.93%	13.04
Percentages are based on assigned								
	Population		Assessed Valuation		Circulation			
Total	428,807		107,783,542,200		8,906,353			
Assigned	375,391		94,395,724,651		8,655,687			
Cities	341,625		91,844,887,882					
Unincorporated	33,766		8,041,051,103					
Unassigned	53,416		7,897,603,215		250,666	(Bookmobile, HQ)		
Redevelopment			-5,490,214,335					

Total Unincorp 87,182 15,938,654,318