



APPROVED

ACCEPTED

PENDING

DENIED

PRESENTED

MODIFIED

JPA Board
June 6, 2024

Item 5.a.

**BY THE SANTA CLARA COUNTY LIBRARY
DISTRICT JOINT POWERS AUTHORITY**

BY: *Virginia Johnson*
DATE: 6/6/24 **SECRETARY**

**JOINT POWERS AUTHORITY
BOARD TRANSMITTAL**

DATE: June 6, 2024
TO: JOINT POWERS AUTHORITY BOARD
FROM: Jennifer Weeks, County Librarian
SUBJECT: Adopt the Fiscal Year 2024-2025 Final Budget

RECOMMENDED ACTIONS

It is recommended that the Board adopt the Fiscal Year 2024-2025 Final Budget.

BACKGROUND/REASONS FOR RECOMMENDATION

There is no change from the budget previously reviewed by the Committee and the Board in April. This action represents final budget approval.

Overall, this budget assumes a small growth rate in property tax, which is the Library's primary source of revenue. Even with this small amount of growth, the Library has sufficient resources to fund three new positions, continue to work on Strategic Plan initiatives, and complete the build out of Children's Spaces, the new Campbell Library, and the new building at 1344 Dell Avenue - all of which is sustainable over the next five years.

A portion of Educational Revenue Augmentation Fund ("ERAF") reimbursements from the State continue to be at risk – 9% (\$1,529,550) for the Governor's budget proposal of ERAF funding for charter schools, and 20% (\$3,399,000) due to the State Controller's Office's audit findings on ERAF calculations. The total potential risk beyond the 2024-25 budget is \$4,928,550 annually. While these risks are being vigorously contested by the five counties that receive ERAF reimbursements (with this being the top legislative priority of Santa Clara County), the total risk can be absorbed by the Library's ongoing budget as subsequent fiscal years estimate a \$4-5 million surplus. Once the true impact is known, and if the impact is less than \$4.9 million, the Library will present to the Board proposed budget items for consideration at a subsequent meeting to reduce any ongoing surplus.

As mentioned in the "Budgeted Reserves" section of this budget document, the Library District will continue to reserve the following amounts for future use:

- \$9,723,000 Capital Maintenance Reserve (for major capital maintenance needs expected over the next ten years);
- \$23,000,000 Economic Uncertainty Reserve.

As a result, the Library District remains well-positioned to confront future revenue fluctuations with prudently planned fiscal resources.

**SANTA CLARA COUNTY LIBRARY DISTRICT
FISCAL YEAR 2024-2025 PROPOSED BUDGET**

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Santa Clara County Library District - Fiscal Year 2024-2025 REQUESTED BUDGET SUMMARY

Estimated Revenue:

Property Taxes	70,602,110
State Sources	115,131
Special Tax	6,039,765
City/ County Contribution	377,383
Fees	150,000
Other	<u>3,313,435</u>
TOTAL Current Revenue	<u>80,597,824</u>

Transfer from Cap. & IT Res.	6,226,000
2023-24 Budget Rollover	<u>10,559,000</u>

Requested Expenditures:

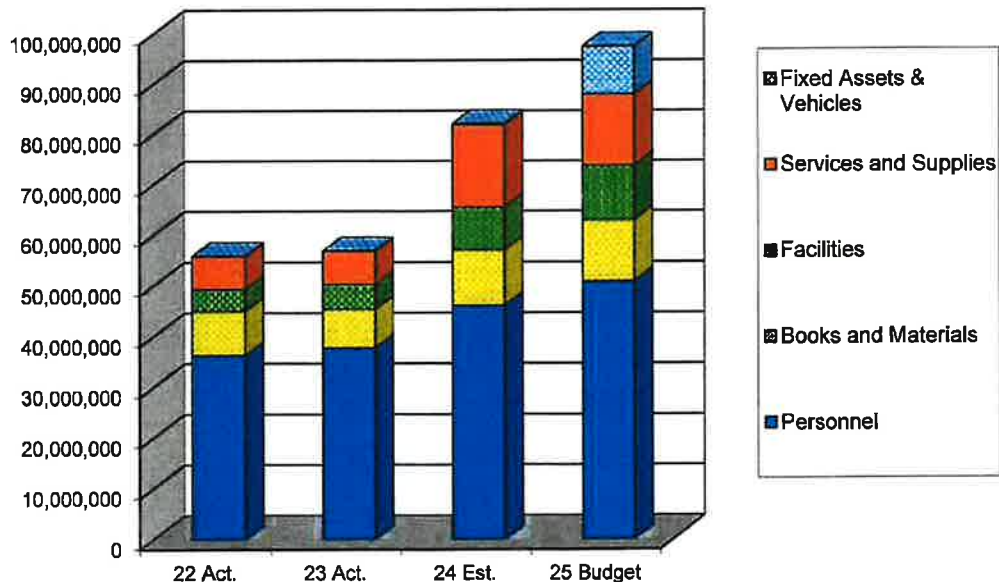
Personnel	50,813,280
Books and Materials	12,089,674
Facilities	10,825,932
Services and Supplies	<u>14,186,939</u>
TOTAL Operating Budget	<u>87,915,824</u>

Increase to Reserves	0
Fixed Assets & Vehicles	<u>9,467,000</u>

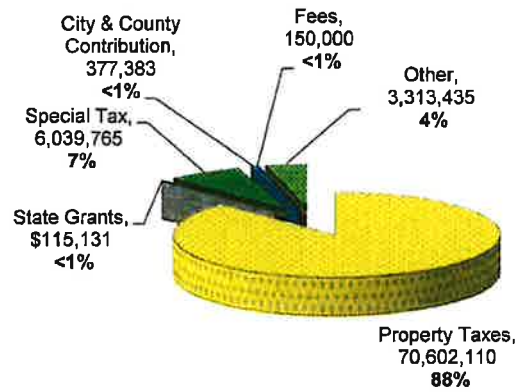
TOTAL \$97,382,824

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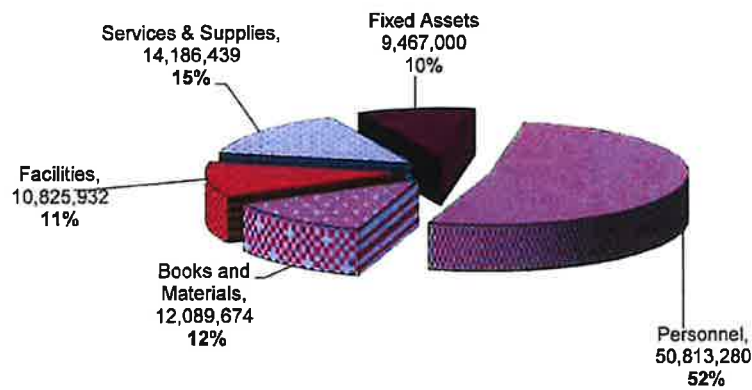
Four-Year Expenditure Trend



Fiscal Year 2024-2025 Library Revenue



Fiscal Year 2024-2025 Library Expenditures



Santa Clara County Library Budget
Fiscal Year 2024-2025
Four-Year Recap of Revenue & Expenses

	FY 21-22 Actual	FY 22-23 Actual	FY 23-24 Approved	FY 23-24 Estimated	FY 24-25 Budget
REVENUE					
Property Taxes	62,611,643	66,558,403	64,874,517	69,458,110	70,602,110
State Grants	176,184	138,237	115,131	134,131	115,131
Special Tax	5,999,484	6,013,460	6,018,734	6,018,734	6,039,765
City & County Contribution	2,346,039	452,344	447,879	332,136	377,383
Fees & Charges	104,950	153,786	100,000	150,000	150,000
Other	1,361,147	2,966,586	1,545,427	3,495,306	3,313,435
TOTAL	72,599,446	76,282,816	73,101,688	79,588,417	80,597,824
Transfer from Cap. & IT Reserves	0	0	12,504,000	12,504,000	6,226,000
Transfer from Prior Year	<u>0</u>	<u>0</u>	<u>2,529,000</u>	<u>2,529,000</u>	<u>10,559,000</u>
TOTAL FINANCING AVAILABLE	72,599,446	76,282,816	88,134,688	94,621,417	97,382,824

EXPENSES

Personnel	36,331,689	37,772,636	46,092,695	46,092,695	50,813,280
Books and Materials	8,717,664	7,589,893	10,975,679	10,975,679	12,089,674
Facilities	4,284,214	4,935,703	10,230,862	8,426,603	10,825,932
Services and Supplies	6,501,570	6,483,199	20,719,204	16,324,479	14,186,939
Fixed Assets & Vehicles	31,901	86,527	6,556,000	239,000	9,467,000
Increase Economic Uncertainty	1,957,901	2,102,099	2,000,000	2,000,000	0
TOTAL	57,824,939	58,970,057	96,574,440	84,058,456	97,382,824

Fiscal Year 2024-2025
REVENUE PROJECTION

REVENUE SOURCE	FY 22-23 Actual	FY 23-24 Budget	FY 23-24 Projected	FY 24-25 Budget	Variance from Approved
Suoolmental Roll	\$ 1,814,443	\$ 834,492	\$ 1,155,242	\$ 1,155,242	\$ 320,750
Property Tax - Current Secured	37,835,224	38,028,390	39,564,198	40,240,198	2,211,808
Property Tax - RDA Distribution	2,351,152	2,253,000	2,346,000	2,346,000	93,000
Property Tax - Current Unsecured	2,272,159	2,085,599	2,380,998	2,380,998	295,399
ERAF Reimbursements	15,235,677	14,567,000	16,527,000	16,995,000	2,428,000
Property Tax - Unitary Roll	1,002,031	969,036	1,033,260	1,033,260	64,224
Property Tax- VLF in lieu	4,486,489	4,576,000	4,784,412	4,784,412	208,412
RDA- Property Tax Pass-thru	1,561,228	1,561,000	1,667,000	1,667,000	106,000
Subtotal All Property Tax	\$66,558,403	\$64,874,517	\$69,458,110	\$70,602,110	\$5,727,593
Library Fees and Charges	\$ 153,786	\$ 100,000	\$ 150,000	\$ 150,000	\$ 50,000
Interest Earnings	2,110,972	1,000,000	2,500,000	2,500,000	1,500,000
Homeowner Prop. Tax Relief	132,570	130,310	133,347	131,090	780
State LSCA	115,131	115,131	115,131	115,131	0
Other State Grants	23,106	0	19,000	0	0
Contributions from Cities	68,896	114,425	0	0	(114,425)
Special Tax - CFD	6,013,460	6,018,734	6,018,734	6,039,765	21,031
Other Library Services	5,236	21,250	21,250	21,250	0
Contributions & Donations	323,262	0	200,000	0	0
Passport Fees	306,415	348,867	348,867	616,095	267,228
Misc. Income	43,844	10,000	256,842	10,000	0
Transfer from County	383,448	333,454	332,136	377,383	43,929
Federal Medicare Credit	44,286	35,000	35,000	35,000	0
Subtotal All Other Sources	\$9,724,413	\$8,227,171	\$10,130,307	\$9,995,714	\$1,768,543
TOTAL	76,282,816	\$73,101,688	\$79,588,417	\$80,597,824	\$7,496,136
Budget Rollover from Prior Year	\$0	\$2,529,000	\$2,529,000	\$10,559,000	\$8,030,000
Transfer from Cap. & IT Reserves	\$0	\$12,504,000	\$12,504,000	\$6,226,000	(\$6,278,000)
GRAND TOTAL	\$76,282,816	\$88,134,688	\$94,621,417	\$97,382,824	\$9,248,136

Estimates from the County Controller's Office predict a slight increase (< 2% over 2023-2024 projected amounts) to overall property taxes in 2024-2025. All other revenue sources remain relatively flat, with the exception of: "Interest Earnings" -- the higher amount of Board-approved Reserves is contributing to this increase; "Contributions from Cities" -- although the full cost of additional hours paid for by the North County Library Authority, the City of Milpitas, and the City of Cupertino represented by this line item is higher at \$2,100,647, estimated property tax collections are sufficient to cover all of this cost; and "Passport Fees" due to the addition of 2 new passport facilities at the Saratoga and Gilroy Libraries. The "Transfer from County" represents reimbursements for the Library services to the Jail and Juvenile Justice facilities. The "Budget Rollover from Prior Year" represents specific projects budgeted in 2023-2024 that will not be accomplished until 2024-2025. The "Transfer from Reserves" represents FY 2024-2025 projects for which funding was set aside by the JPA Board in its approval of the Technology and Capital Maintenance Plans.

FISCAL YEAR 2024-2025 PERSONNEL REQUEST

The Library is proposing the following new positions for Fiscal Year 2024-2025:

- The addition of one full-time Librarian and one part-time Library Clerk, in anticipation of opening the remodeled Campbell Community Library;
- The addition of one full-time Senior Business Systems Analyst for the Library's IT unit.

The proposed personnel budget of \$50,813,280 reflects a \$4,720,581 increase from the original JPA-approved Fiscal Year 2023-2024 personnel budget. Of this increase, \$3,573,683 is the result of salary and benefit increases and \$1,146,897 is associated with the personnel actions identified above, as well as positions added in the current fiscal year to provide additional procurement services to the Services and Support Center, janitorial service to Gilroy Community Library and passport services to the Saratoga and Gilroy Community Libraries.

**Personnel Budget
FY 2024-2025**

Expenditure & Revenue Recap

2024-25	Traditional	CFD	Local/Gifts	Passport	Transfer	TOTAL
REVENUES						
	\$73,941,964	\$6,039,765	(\$0)	\$616,095	\$16,785,000	\$97,382,824
EXPENDITURES						
Operating	\$17,377,871				\$7,635,000	\$25,012,871
Capital	\$317,000				\$9,150,000	\$9,467,000
Books, Etc.	\$10,881,721	\$1,207,953	\$0			\$12,089,674
Personnel	\$45,365,373	\$4,831,812	(\$0)	\$616,095		\$50,813,280
TOTAL	\$73,941,964	\$6,039,765	(\$0)	\$616,095	\$16,785,000	\$97,382,825

Community Facilities District Recap

CFD REVENUES	Personnel	Books
Campbell	593,033	\$466,426
Cupertino	747,738	\$598,190
Gilroy	780,587	\$608,470
Los Altos/Wo	502,272	\$401,818
Milpitas	1,151,378	\$921,102
Morgan Hill	658,564	\$526,851
Saratoga/MS	436,468	\$349,173
Subtotal	4,840,038	\$3,872,030
Bookmobile*		\$826,385
Unincorporated*	1,199,727	\$133,397
Total	\$6,039,765	\$4,831,812

Salary and Benefit Recap

PERSONNEL	Formula Share	Traditional by Platform	Remainder by Formula	100% CFD Return	Unincorp CFD by formula	Passport Fees	Specific Place \$ (City/NCLA)	FY25 TOTAL	FY24 Budgeted	Change from FY24
Campbell	10.32%	\$1,708,894	\$1,561,599	\$466,426	\$13,765			\$3,750,685	\$3,439,311	\$311,374
Cupertino	21.64%	\$2,792,041	\$3,260,032	\$598,190	\$28,736	\$123,219	\$0	\$6,802,219	\$6,231,693	\$570,526
Gilroy	10.04%	\$1,844,227	\$1,518,907	\$608,470	\$13,389	\$123,219		\$4,108,212	\$3,634,111	\$474,101
Los Altos/Woodland	17.70%	\$2,360,223	\$2,678,269	\$401,818	\$23,608	\$123,219	(\$0)	\$5,587,137	\$5,098,523	\$488,614
Milpitas	18.31%	\$2,294,315	\$2,770,461	\$921,102	\$24,421	\$123,219	(\$0)	\$6,133,518	\$5,608,316	\$525,202
Morgan Hill	9.53%	\$1,574,414	\$1,441,676	\$526,851	\$12,708			\$3,555,649	\$3,242,729	\$312,920
Saratoga	12.57%	\$1,936,293	\$1,902,637	\$349,173	\$16,771	\$123,219		\$4,328,094	\$3,840,826	\$487,268
Sub-Total Libraries	100%	\$14,510,408	\$15,133,582	\$3,872,030	\$133,397	\$616,095	(\$0)	\$34,265,513	\$31,095,509	\$3,170,004
Headquarters		\$15,719,382						\$15,719,382	\$13,561,086	\$2,158,296
The Reading Program		\$2,000						\$2,000	\$669,943	(\$667,943)
Bookmobile					\$826,385			\$826,385	\$766,161	\$60,224
GRAND TOTAL		\$30,231,791	\$15,133,582	\$3,872,030	\$959,782	\$616,095	(\$0)	\$50,813,280	\$46,092,699	\$4,720,581

*Bookmobile expenses are deducted from the Unincorporated Revenues before applying formula to Unincorporated CFD

Fiscal Year 2024-2025 Facilities, Services and Supplies Request

EXPENDITURE CATEGORY	FY 22-23 ACTUAL	FY 23-24 Budget (Adj)	FY 23-24 Projected	FY 24-25 Proposed Budget	Change
Safety Shoes	3,981	7,256	7,256	4,000	(3,256)
Communications & Phone	518,380	570,019	520,019	593,000	22,981
Communications & Phone- Co.	3,861	5,268	5,268	2,257	(3,011)
Insurance Premiums	309,660	388,900	365,431	489,800	100,900
Insurance- Internal	99,528	161,375	146,614	179,312	17,937
Maintenance- Equipment	834,737	1,155,400	1,080,400	1,365,400	210,000
Maintenance- Structures	1,743,493	6,185,205	4,458,205	6,350,185	164,980
Membership Dues & Fees	69,474	65,000	65,000	70,000	5,000
Office Expense	426,471	729,329	729,329	648,000	(81,329)
Postage Expense-External	17,279	200,000	75,000	100,000	(100,000)
Postage Expense- Internal	11,991	8,160	8,160	9,500	1,340
Printing- External	76,367	201,494	105,000	150,000	(51,494)
PC Software	603,006	1,160,635	1,160,635	1,145,445	(15,190)
Education Exp.- Other	87,589	75,000	75,000	130,000	55,000
Workshops, Conf. & Seminars	22,537	40,000	40,000	40,000	0
Professional Services	1,438,291	10,434,853	9,100,000	2,514,575	(7,920,278)
Advertising	0	0	0	100,000	
SCC Library Foundation	1,920	10,000	10,000	10,000	0
Silicon Valley Reads	10,000	10,000	10,000	10,000	0
Data Proc. Serv.- External	0	60,000	0	0	(60,000)
IT Services.- Internal	587,895	524,300	524,300	973,523	449,223
Legal Services	46,285	62,840	62,840	64,900	2,060
Lease- Equipment- Other	244,955	218,156	218,156	218,000	(156)
Rent & Lease Building & Improve.	446,856	446,856	446,856	446,856	0
Small Tools & Instru.	40,061	183,878	42,000	189,750	5,872
Furniture	454,433	670,239	670,239	863,000	192,761
PC Hardware	408,873	3,952,642	1,395,642	3,962,000	9,358
Service Staff Meetings	1,681	10,000	10,000	10,000	0
Incentives and Promotions	10,324	70,000	70,000	70,000	0
Summer Reading Marketing	18,301	82,679	82,679	30,000	(52,679)
Library Materials	7,589,893	10,975,679	10,975,679	12,089,674	1,113,994
County Overhead	1,314,731	1,224,043	1,224,043	2,134,779	910,736
Fuel	5,057	8,054	8,054	6,560	(1,494)
Garage Fleet Services	32,230	40,756	40,756	38,007	(2,749)
Mileage	16,448	35,500	35,500	35,500	0
Automobile Services	112,502	47,000	47,000	47,000	0
Local Meals and Meetings	940	5,000	500	5,000	0
Business Travel	28,569	72,200	72,200	80,000	7,800
Utilities	1,359,492	1,803,000	1,813,971	1,901,522	98,522
Misc. Expenses -- Other	10,704	25,028	25,028	25,000	(28)
TOTAL	\$19,008,794	\$41,925,745	\$35,726,761	\$37,102,544	(4,923,200)

Facilities, Services and Supplies Summary:

The most dramatic increases from the prior year include \$1,113,994 in "Library Materials" to keep up with the demand in E-Books and other electronic resources; \$910,736 in "County Overhead" due to increased County-wide costs for internal audit, labor relations, recruiting, and IT services; \$449,223 in "IT Services - Internal" to reflect a newly signed agreement with County IT to provide services for additional support; \$210,000 in "Maintenance - Equipment" for automated materials handling system maintenance; \$192,761 in "Furniture" for seating and other furnishings; and \$164,980 in "Maintenance-Structures" for various projects at the Community Libraries. Most major reductions are associated with one-time projects completed in 2023-2024, including Children's Spaces design work and fabrication in "Professional Services."

**Books and Materials Budget
FY 2024-2025**

Expenditure & Revenue Recap

2024-25	Traditional	CFD	Local/Gifts	Passports	Transfer	TOTAL
REVENUES						
	\$73,941,964	\$6,039,765	(\$0)	\$616,095	\$16,785,000	\$97,382,824
EXPENDITURES						
Operating	\$17,377,871	\$0	\$0	\$0	\$7,635,000	\$25,012,871
Capital	\$317,000	\$0	\$0	\$0	\$9,150,000	\$9,467,000
Books, Etc.	\$10,881,721	\$1,207,953	\$0	\$0	\$0	\$12,089,674
Personnel	\$45,365,373	\$4,831,812	(\$0)	\$616,095	\$0	\$50,813,280
TOTAL	\$73,941,964	\$6,039,765	(\$0)	\$616,095	\$16,785,000	\$97,382,824

Community Facilities District Recap

CFD REVENUES		Personnel	Books
Campbell	\$583,033	\$466,426	\$116,607
Cupertino	\$747,738	\$598,190	\$149,548
Gilroy	\$760,587	\$608,470	\$152,117
Los Altos/Wo	\$502,272	\$401,818	\$100,454
Milpitas	\$1,151,378	\$921,102	\$230,276
Morgan Hill	\$658,564	\$526,851	\$131,713
Saratoga/MS	\$436,466	\$349,173	\$87,293
Subtotal	\$4,840,038	\$3,872,030	\$968,008
Bookmobile	\$0	\$826,385	\$75,000
Unincorporated*	\$1,199,727	\$133,397	\$164,945
Total	\$6,039,765	\$4,831,812	\$1,207,953

Books and Materials Recap

	Formula Share	Traditional by Formula	CFD Return	Unincorp CFD by formula	Specific Place \$ (City/NCLA)	FY25 TOTAL	FY24 Budgeted	Change from FY24
MATERIALS**								
Campbell	10.32%	\$1,090,200	\$116,607	\$17,020		\$1,223,828	\$1,083,050	\$140,778
Cupertino	21.54%	\$2,275,929	\$149,548	\$35,532		\$2,461,009	\$2,134,906	\$326,103
Gilroy	10.04%	\$1,060,396	\$152,117	\$16,555		\$1,229,069	\$1,025,663	\$203,406
Los Altos/Woodland	17.70%	\$1,869,782	\$100,454	\$29,191		\$1,999,428	\$1,705,405	\$294,023
Milpitas	18.31%	\$1,934,144	\$230,276	\$30,196		\$2,194,616	\$1,840,270	\$354,346
Morgan Hill	9.53%	\$1,006,479	\$131,713	\$15,713		\$1,153,905	\$999,170	\$154,735
Saratoga	12.57%	\$1,328,290	\$87,293	\$20,737		\$1,436,321	\$1,256,070	\$180,251
Sub-Total Libraries	100%	\$10,565,221	\$968,008	\$164,945	\$0	\$11,698,175	\$10,044,534	\$1,653,641
Bookmobile				\$75,000		\$75,000	\$70,000	\$5,000
Headquarters		\$316,500				\$316,500	\$158,000	\$158,500
GRAND TOTAL		\$10,881,721	\$968,008	\$239,945	\$0	\$12,089,675	\$10,272,534	\$1,817,141

*Bookmobile expenses are deducted from the Unincorporated Revenues before applying formula to Unincorporated CFD

FIXED ASSET and VEHICLE REQUEST

Fiscal Year 2024-2025

Fixed Assets

The following fixed asset requests will be offset with unspent funding from a \$250,000 transfer from the Technology Reserve, a \$317,000 transfer from the Capital Maintenance Reserve, and a \$6,000,000 rebudget of Capital Maintenance Reserve funds from fiscal year 2023-2024:

Automated Materials Handling System Replacement **\$8,900,000**

This funding will support the replacement of automated materials handling equipment at all Library locations.

Fleet Replacement **\$317,000**

This funding supports replacement of library fleet vehicles in excess of 100,000 miles and 10 years of age.

Smart Devices for Public Use **\$250,000**

This funding supports the loaning of “smart” devices and other equipment to respond to patron needs.

Total Fixed Asset Request: **\$9,467,000**

BUDGETED RESERVES Fiscal Year 2024-2025

Capital Maintenance (Building) Reserve

The designated Building Reserve serves to identify funding for future significant building repair and maintenance obligations. The amount requested to be transferred from this reserve in Fiscal Year 2024-2025 is \$4,916,000 for the following projects:

Los Altos and Saratoga Roof Replacements: \$1,386,000
Carpet & Paint for Children's Spaces: \$1,140,000
Cupertino Lighting Controls/Fixture Replacement: \$1,000,000
Milpitas and Morgan Hill Carpet Replacements: \$652,000
Fleet Replacement: \$317,000
Cupertino and Los Altos Interior Paint: \$199,000
Gilroy Public Furniture: \$145,000
Gilroy HVAC Replacement: \$27,000
Miscellaneous Emergency Work \$50,000

The current balance in this reserve: \$14,639,000

Reserve for Future Operation (Technology)

The Board established this designated reserve to accrue financing for large, costly computer system upgrades and equipment replacement. In January 2022, the JPA Board considered the three-year comprehensive plan for technology replacement and upgrade and designated funds for technology improvements through 2025. The amount requested to be transferred from this reserve in Fiscal Year 2024-2025 is \$1,310,000. It is needed to pay for the items detailed in the Fixed Asset request and certain Services and Supplies items.

The current balance in this final year of the reserve is \$1,310,000

Reserves Recap: The *estimated* status of reserves/fund balance, following adoption of the FY 2024-2025 Budget, is as follows.

<u>FUND 0025</u>	
\$9,723,000	Capital Maintenance Reserve
0	Technology Reserve*
23,000,000	Fund Balance- Economic Uncertainty Designation
7,800,000	1344 Dell Avenue Capital Program
 \$53,312,430	 Undesignated Fund Balance

* A new Technology Reserve will be presented to the Board in January of 2025

REBUDGET OF UNSPENT FISCAL YEAR 2023-24 FUNDS Fiscal Year 2024-2025

The following projects, budgeted in Fiscal Year 2023-2024, will not be completed before June 30, 2024 and need to be rebudgeted to Fiscal Year 2024-2025:

- \$6,000,000 for Automated Materials Handling Equipment Replacement
- \$1,590,000 for Public and Staff Computers
- \$1,059,000 for Campbell Library Furniture, Fixtures and Equipment
- \$600,000 for Updated Audio Visual Equipment in Community Rooms
- \$343,000 for Services & Support Center Furniture, Fixtures and Equipment
- \$278,000 for Gilroy Library Interior and Exterior Paint
- \$135,000 for Laptop Carts
- \$100,000 for Network Security and Privacy Audit
- \$100,000 for Automated Materials Handling System RFP Consultation
- \$75,000 for WiFi Access Points Replacement
- \$75,000 for Fee and Payment Kiosk Maintenance
- \$50,000 for Technology to Support Literacy
- \$50,000 for Hotspots Hardware and Subscriptions
- \$47,000 for Services & Support Center Exterior Paint
- \$32,000 for Virtual Library Technology & Literacy Tools
- \$25,000 for Library Information and Events Display Monitors

Total amount rebudgeted from Fiscal Year 2023-2024: \$10,559,000.

Santa Clara County Library Formula 2024-2025								
Library	Population 1-1-23	Percent	Assessed Valuation	Percent	Circulation	Percent	Formula Share	FY 23-24
Campbell	42,713		13,909,039,066					
Unincorporated	11,959		2,790,085,345					
Redevelopment			-1,523,898,289					
RDA Pass-thru			1,523,898,289					
RDA Dissolution			0					
	54,672	13.296%	16,699,124,411	10.653%	725,185	7.008%	10.32%	10.36%
Cupertino	59,154		32,303,182,933					
Unincorporated	1,192		17,971,668					
	60,346	14.676%	32,321,154,601	20.619%	3,035,300	29.331%	21.54%	21.60%
Gilroy	60,078		11,590,365,209					
Unincorporated	7,815		1,133,553,677					
	67,893	16.511%	12,723,918,886	8.117%	567,310	5.482%	10.04%	9.91%
Los Altos	31,021		21,621,096,145					
Los Altos Hills	8,380		10,506,367,711					
Unincorporated	14,996		5,534,576,177					
	54,397	13.229%	37,662,040,033	24.026%	1,638,970	15.838%	17.70%	17.49%
Milpitas	81,067		25,269,350,900					
Unincorporated	636		88,616,077					
Redevelopment			-10,514,390,384					
RDA Pass-thru			1,602,212,134					
RDA Dissolution			3,543,997,585					
	81,703	19.869%	19,989,786,311	12.752%	2,307,575	22.299%	18.31%	18.42%
Morgan Hill	45,892		13,137,080,622					
Unincorporated	10,398		2,159,303,919					
Redevelopment			-4,585,449,006					
RDA Pass-thru			810,550,644					
RDA Dissolution			1,654,379,027					
	56,290	13.689%	13,175,865,207	8.405%	671,059	6.485%	9.53%	9.48%
Saratoga	30,567		19,871,182,524					
Monte Sereno	3,519		3,044,598,368					
Unincorporated	1,814		1,267,447,460					
	35,900	8.731%	24,183,228,352	15.427%	1,403,146	13.559%	12.57%	12.74%
Percentages are based on assigned								
	Population		Assessed Valuation		Circulation			
Total	454,040		174,503,784,570		11,285,545			
Assigned	411,201		156,755,117,801		10,348,545			
Cities	362,391		151,252,263,478					
Unincorporated	48,810		12,991,554,323					
Unassigned	42,839		10,259,966,770		937,000	(Bookmobile, Services and Support Center)		
Redevelopment			-7,488,700,000					

FUNDING FORMULA PARAMETER ADJUSTMENTS Fiscal Year 2024-2025

At the October 27, 2016 JPA Board meeting, the Board adopted the following funding formula parameters to the existing funding formula, beginning in Fiscal Year 2017-2018:

When a community's relative percentage of assessed valuation and/or "public service transactions"¹ exceeds their Community Library's funding formula share by more than 5%, increase these Community Libraries' staffing and library materials budgets to an amount that would be realized if these differences were limited to 5%, subject to available annual funding from excess fund balance.

¹"Public Service Transactions" include circulation of library materials, program attendance, reference questions, and computer sessions.

	Test 1: Assessed Valuation			Test 2: Public Service Transactions		
	Assessed Valuation Percentage	Formula Percentage	Difference	Public Service Transactions Percentage	Formula Percentage	Difference
Campbell	10.653%	10.319%	0.334%	6.866%	10.319%	-3.453%
Cupertino	20.619%	21.542%	-0.923%	29.004%	21.542%	7.462%
Gilroy	8.117%	10.037%	-1.920%	5.783%	10.037%	-4.254%
Los Altos	24.026%	17.698%	6.329%	15.796%	17.698%	-1.901%
Milpitas	12.752%	18.307%	-5.554%	22.125%	18.307%	3.818%
Morgan Hill	8.405%	9.526%	-1.121%	6.840%	9.526%	-2.686%
Saratoga	15.427%	12.572%	2.855%	13.587%	12.572%	1.014%

In the Fiscal Year 2024-2025 Funding Formula, there are two instances in which one-time adjustments could be made.

- 1) Los Altos' relative share of assessed valuation is 24.062%, while the formula share is 17.698% -- a difference of 6.329%. If this difference was capped at 5%, Los Altos libraries would receive an additional \$202,824 for staffing and \$142,551 for materials.
- 2) Cupertino's relative share of Public Services Transactions is 29.004%, while the formula share is 21.542% -- a difference of 7.462%. If this difference was capped at 5%, Cupertino Community Library would receive an additional \$375,928 for staffing and \$264,215 for materials.

Upon approval from the JPA Board, the 2024-2025 Personnel Budget and Books & Materials Budget will be adjusted accordingly.