

**FISCAL YEAR 2012-2013
FINAL BUDGET**



**Santa Clara County
LIBRARY**

**Presented to the
Library Joint Powers Authority**

June 2012

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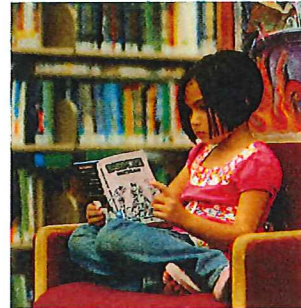
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FY2011-2012 Annual Report to the Santa Clara County Library District Joint Powers Authority Board



In the past year:

- **Circulation: 11 million**
- **21,412 new patrons received Library cards**
- **6,087 new free student cards issued (6 mos.)**
- **4,698 new library cards sold (6 mos.)**
- **8% increase in circulation to District residents**
- **212,848 (52%) of the 410,001 Library district residents have library cards**
- **3.4 million people visited library buildings**
- **72,884 Overdrive digital ebooks, audiobooks, music & more checkouts**
- **39,766 E-Book checkouts**
- **32,543 Downloadable Audio checkouts**
- **10,595 total Brainfuse Online homework assistance sessions; 81% dedicated to homework help**
- **2.4 million virtual visits for the year**
- **Self-Service: 6.9 million transactions**
- **Over 7.2 million online catalog and journal subscription searches**

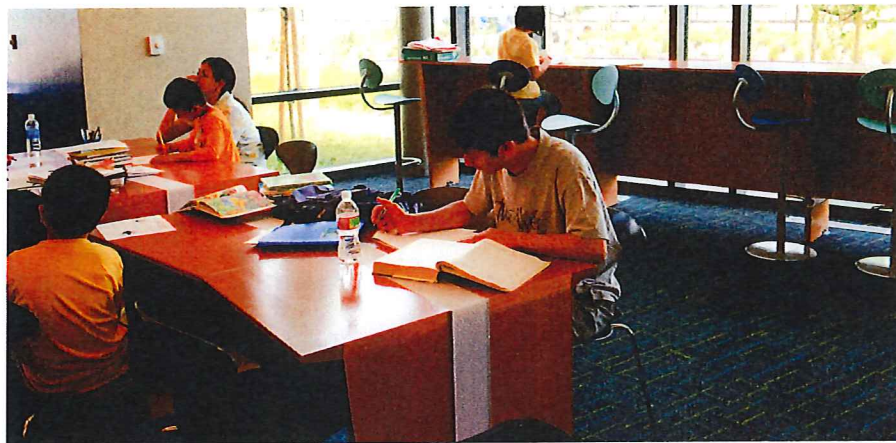


STRATEGIC PLAN IN ACTION:

- Establishment of four Strategic Action Teams to focus staff energy and resources on strategic plan goals:
 - Family Reading Action Team has created “Bonus Bag” kits for parents to enjoy with children, and will be working on implementing a custom version of ALA’s Every Child Ready to Read initiative.
 - Outreach and Programming Action Team has created supply kits and online resources to facilitate community outreach by library staff at schools, service groups, community groups, local fairs and festivals – wherever our target audiences can be found!
 - Video Action Team has developed a SCCL YouTube channel and provided staff with tools and training to create book trailers, videos to promote events, training for patrons in using library technology, and videos on other aspects of library service. While still in its infancy, the channel has already had over 2600 views. The group has also created a new promotional video for SCCL as a whole that will debut at the Staff Development Day on May 11.
 - Borrowers and Free Agents Action Team has identified the subjects of interest to adults 25-45 in our communities and is creating a framework for library staff to act as subject matter experts in creating online content and connecting with community groups.



- Hours expansions at Campbell Library (from 47 hours on 5 days to 51 hours on six days) and Cupertino Library (from 60 to 66 hours per week)
- Successfully completed customer service training for 100 library clerks and pages
- Grant funded Friday Night Family Reading pilot held at Gilroy and Milpitas Libraries

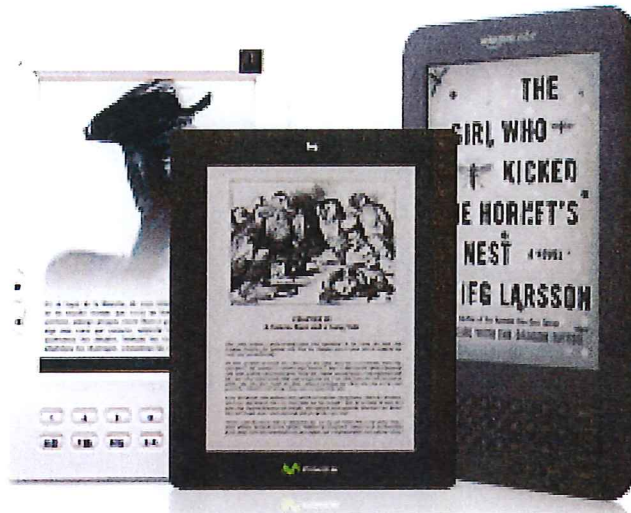


TECHNOLOGY AND INFORMATION RESOURCES:

- Installation of all new public computers with larger monitors and software update
- Added a number of digital resources, including eBooks from Books 24x7 (ITPro and Well-Being Essentials), Axis 360, and

Kindle eBooks became available through our *Overdrive* collection. Our eAudio collection was greatly enhanced with the inclusion of *OneClickdigital* from Recorded Books.

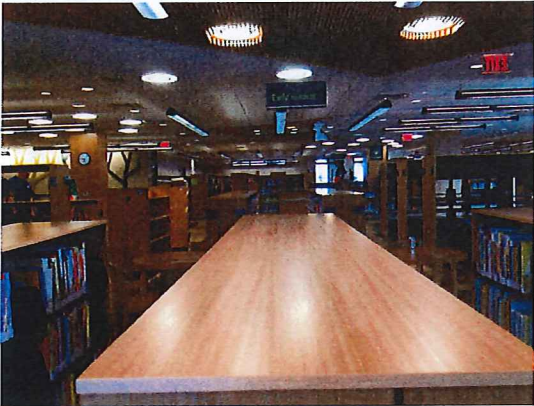
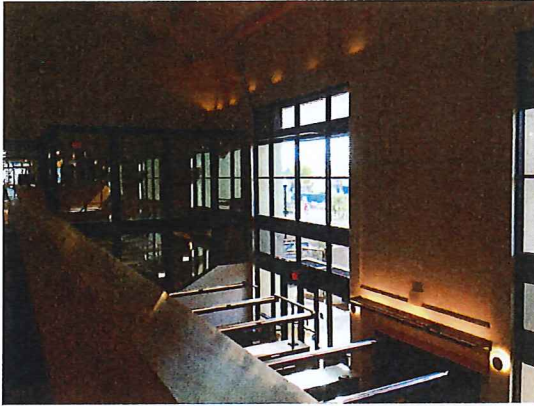
- Improved patron convenience by offering e-payment options



BUILDING IMPROVEMENTS:

- Grand Opening of the New 55,000 sf Gilroy Library, April 28, 2012.
- Remodeling/renovation projects at Campbell (furniture, carpet, paint), Los Altos (carpeting, reference desk redesign), Cupertino (reading room furniture and carpeting), and Saratoga (flooring, scheduled in May)





- New convenient automated materials handling system with exterior outlet installed at Campbell Library
- Design Development and construction contracts issued for renovation of Library Administration and Support Services Center

EMERGING ISSUES: ECONOMIC IMPACTS:

Three significant issues impact the Library District's fiscal standing in the near and longer term. The first is property tax proceeds. It appears that the decline in property values and, hence tax proceeds, has been reversed in most of our member cities. We expect to see very modest future growth rather than declines or stagnation seen in the last two fiscal years.

The loss of State financial support for public libraries is the second issue. The implementation of the non-District resident card fee has partially offset the State revenue loss and the reduction in workload has allowed the Library to maintain quality service to District residents.

The third issue is the change in State law eliminating Redevelopment Agencies. In the immediate aftermath of the law change, it is difficult to project the time frame and magnitude of a positive impact on the Library District property tax proceeds. The District loses approximately \$2.7 million annually to redevelopment and it could be as long as 20 years before the loss is fully recovered.

CONCLUSION:

The Fiscal Year 2012-2013 Budget is balanced and maintains service hours of operation. This proposed budget will afford staff an opportunity to review and determine how best to deliver quality library service to our residents in the most efficient way.



Respectfully submitted by
Nancy Howe
Acting County Librarian

Santa Clara County Library - Fiscal Year 2012-2013

REQUESTED BUDGET SUMMARY

Estimated Revenue:

Property Taxes	23,849,700
State Sources	0
Special Tax	5,697,000
City/ County Contribution	843,428
Fines & Fees	940,000
Other	420,000
TOTAL Current Revenue	<u>31,750,128</u>

Transfer from Reserve 1,195,530

TOTAL \$32,945,658

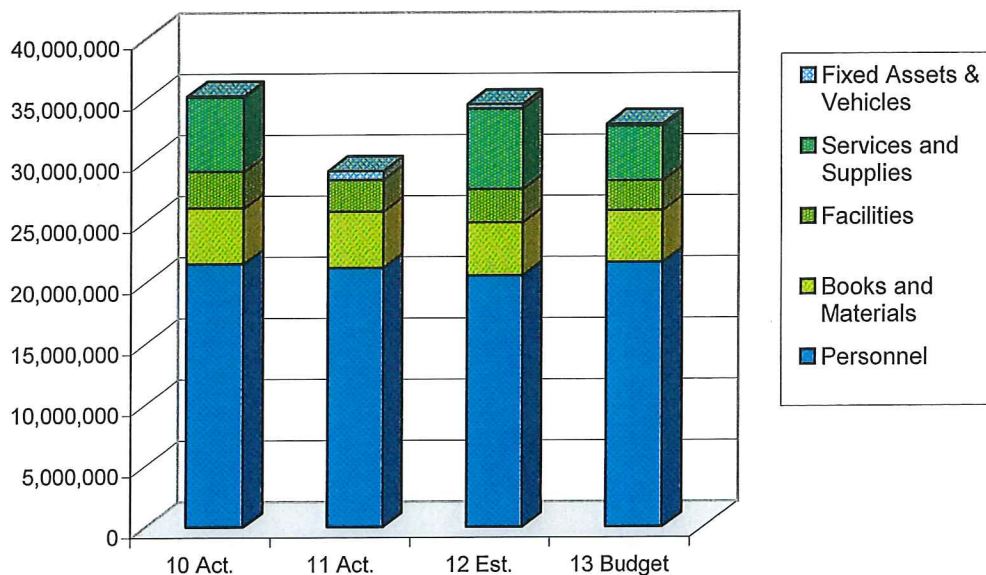
Requested Expenditures:

Personnel	21,642,347
Books and Materials	4,250,000
Facilities	2,441,444
Services and Supplies	<u>4,443,567</u>
TOTAL Operating Budget	<u>32,777,358</u>

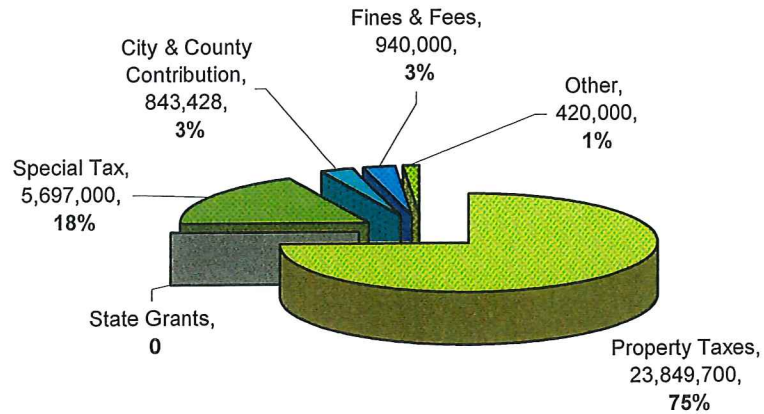
Fixed Assets & Vehicles 168,300

TOTAL \$32,945,658

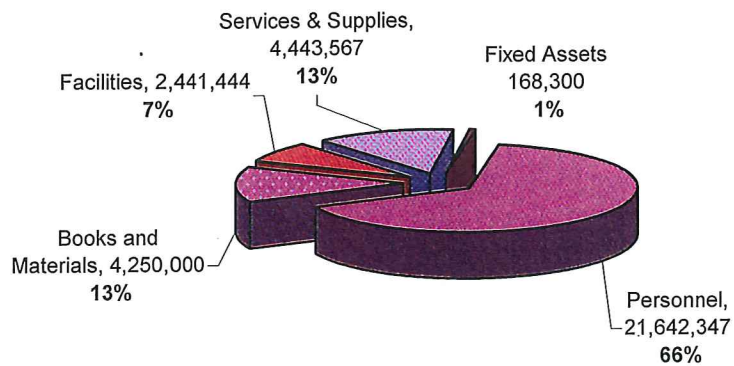
Four-Year Expenditure Trend



Fiscal Year 2012-13 Library Revenue



Fiscal Year 2012-13 Library Expenditures



Santa Clara County Library Budget

Fiscal Year 2012 - 2013

	10 Actual	11 Actual	12 Approved	12 Estimated	13 Budget
REVENUE					
Property Taxes	22,289,962	23,290,738	23,607,300	23,613,133	23,849,700
State Grants	1,349,168	1,548,022	0	310,650	0
Special Tax	6,000,000	5,997,288	5,610,000	5,650,000	5,697,000
City & County Contribution	1,184,181	1,264,144	1,224,393	912,000	843,428
Fines & Fees	613,742	679,744	920,000	940,000	940,000
Other	1,140,814	1,036,524	846,700	849,600	420,000
TOTAL	32,577,367	33,816,460	32,208,393	32,275,383	31,750,128
Transfer from reserves	<u>2,694,333</u>	<u>0</u>	<u>2,721,002</u>	<u>2,306,574</u>	<u>1,195,530</u>
TOTAL FINANCING AVAILABLE	35,271,700	33,816,460	34,929,395	34,581,957	32,945,658

EXPENSES

Personnel	21,550,000	21,201,858	20,778,236	20,570,455	21,642,347
Books and Materials	4,580,000	4,613,748	4,000,000	4,350,000	4,250,000
Facilities	2,972,450	2,599,546	2,119,148	2,714,875	2,441,444
Services and Supplies	6,089,950	4,425,744	8,686,620	6,575,574	4,443,567
Fixed Assets & Vehicles	79,600	728,586	371,053	371,053	168,300
TOTAL	35,271,700	33,569,482	34,929,395	34,581,957	32,945,658

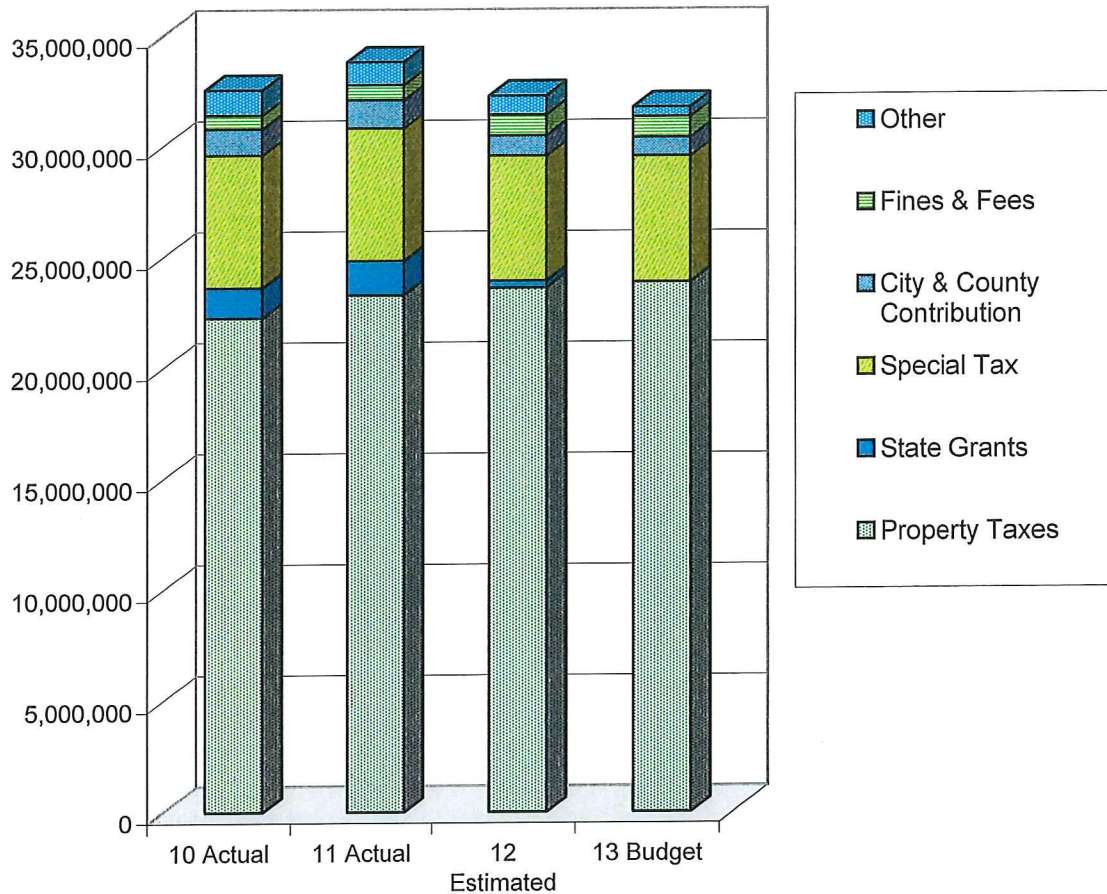
Fiscal Year 2012-2013

REVENUE PROJECTION

REVENUE SOURCE	FY 10-11 Actual	FY 11-12 Budget	FY 11-12 Projected	FY 12-13 Budget	Variance from Approved
Supplemental Roll	\$ 120,326	\$ 300,000	\$ 220,000	\$ 230,000	\$ (70,000)
Property Tax - Current Secure	18,293,376	18,857,300	18,797,795	19,079,700	222,400
Property Tax - Current Unsecured	1,637,474	1,400,000	1,450,000	1,460,000	60,000
Property Tax - Unitary Roll	618,647	600,000	635,000	630,000	30,000
Property Tax- Prior Year Adj.	0	0	1,838	0	0
Property Tax- VLF in lieu	2,148,480	2,100,000	2,125,000	2,100,000	0
RDA- Property Tax Pass-thru	472,435	350,000	383,500	350,000	0
Subtotal All Property Tax	\$23,290,738	\$23,607,300	\$23,613,133	\$23,849,700	242,400
Library Fines and Fees	\$ 679,744	\$ 920,000	\$ 940,000	940,000	\$ 20,000
Interest Earnings	189,884	250,000	156,600	155,000	-95,000
Homeowner Prop. Tax Relief	159,648	161,000	155,000	150,000	-11,000
State LSCA	1,401,942	0	300,250	0	0
Other State Grants	146,080	0	10,400	0	0
Contributions from Cities	1,213,144	1,224,393	912,000	843,428	-380,965
Special Tax - CFD	5,997,288	5,610,000	5,650,000	5,697,000	87,000
Other Library Services	194,152	309,700	14,000	14,000	-295,700
Contributions & Donations	409,421	35,000	450,000	10,000	-25,000
Misc. Income	50,053	10,000	23,000	10,000	0
Transfer from County	51,000	51,000	51,000	51,000	0
Federal Medicare Credit	33,366	30,000	0	30,000	0
Subtotal All Other Sources	\$10,525,722	\$8,601,093	\$8,662,250	\$7,900,428	-\$700,665
TOTAL	33,816,460	\$32,208,393	\$32,275,383	\$31,750,128	-\$458,265
Transfer from Reserves		\$3,684,840	\$2,306,574	\$1,195,530	-2,489,310
GRAND TOTAL	\$33,816,460	\$35,893,233	\$34,581,957	\$32,945,658	-\$2,947,575

Secured property tax proceeds are projected to increase 1.5%; other property tax sources are forecasted to improve slightly from the amounts approved in FY 12 budget. Fine and Fee revenue is projected to maintain an increased level based upon the implementation of a non-resident library card fee. Contributions from Cities is reduced due to the elimination of funding for extra hours in Milpitas. Other Library Services is reduced due to the Dept. of Corrections Literacy Services contract cancellation. The transfer from reserves is necessary to fund replacement technology projects to be undertaken in FY 2013.

Four-Year Revenue Trend



FISCAL YEAR 2013 PERSONNEL REQUEST

The fiscal year 2012 personnel budget was reduced by 4%, from \$21,656,000 to \$20,778,236, as a result of savings from labor contract negotiations that were completed after the JPA approved the budget.

The proposed personnel budget of \$21,642,347 for fiscal year 2013 reflects a nominal decrease from the original JPA-approved fiscal year 2012 personnel budget, but an increase of \$864,111 from the revised budget.

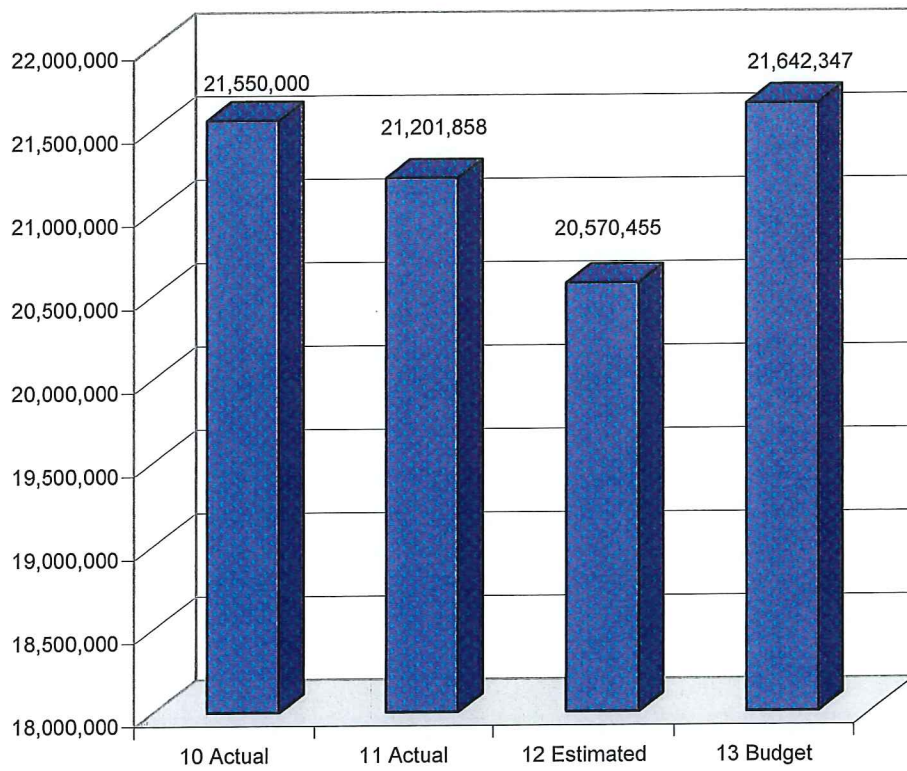
Approximately \$375,000 of the increase results from funding positions that were left unfilled throughout FY2012, as well as restoring allocations at most libraries for extra librarian hours that were curtailed due to budget limitations in FY2012.

While negotiated increases in employee retirement contributions provided some ongoing savings, retiree health charges to departments were increased to account for underfunding of the program in recent years. In addition, SEIU employees are taking ten days of unpaid furlough in FY2012, but this will be reduced to four days in FY2013. Similarly, two of the four paid County holidays eliminated in FY2012 will be restored in FY2013.

The proposed budget deletes one vacant full-time coded Library Clerk II/I position at the Milpitas Library, for a savings of \$74,163. The loss of Milpitas city contributions for expanded service hours, combined with loss of almost one percent in funding formula share for Milpitas, results in a reduction of over \$388,000, or 15% of the FY2012 personnel budget for Milpitas, most of which was addressed by the March 1 JPA Board action to delete positions and reduce extra help allocations in the Milpitas Library budget.

No filled positions are eliminated in the proposed budget.

Four-Year Personnel Cost Trend



**Personnel Budget
FY 2012-2013**

Expenditure & Revenue Recap

2012-13	Traditional	CFD	Local/Gifts	Transfer	TOTAL
REVENUES					
	\$25,199,700	\$5,697,000	\$853,428	\$1,195,530	\$32,945,658
EXPENDITURES					
Operating	\$5,857,781			\$1,027,230	\$6,885,011
Capital				\$168,300	\$168,300
Books, Etc.	\$3,035,600	\$1,139,400	\$75,000		\$4,250,000
Personnel	\$16,306,319	\$4,557,600	\$778,428		\$21,642,347
TOTAL	\$25,199,700	\$5,697,000	\$853,428	\$1,195,530	\$32,945,658

Community Facilities District Recap

CFD REVENUES	Personnel	Books
Campbell	\$549,342	\$384,539
Cupertino	\$748,299	\$523,809
Gilroy	\$648,058	\$453,641
Los Altos/Wo	\$491,009	\$343,706
Milpitas	\$1,011,371	\$707,960
Morgan Hill	\$537,998	\$376,599
Saratoga/MS	\$433,871	\$303,710
Subtotal	\$4,419,948	\$3,093,964
Unassigned	\$1,277,052	\$893,936
Total	\$5,697,000	\$3,987,900

Salary and Benefit Recap

PERSONNEL	Formula Share	Traditional by Platform	Remainder by Formula	100% CFD Return	Unincorp CFD by formula	Specific Place \$ (City/NCLA)	FY13 TOTAL	FY12 Budgeted	Change from FY12	
Campbell	10.47%	\$1,053,095	\$233,815	\$384,539	\$93,569		\$1,765,019	\$1,732,682	\$32,337	1.83%
Cupertino	22.17%	\$1,690,088	\$495,208	\$523,809	\$198,190	\$334,788	\$3,242,083	\$3,067,263	\$174,820	5.39%
Gilroy	10.21%	\$892,482	\$228,084	\$453,641	\$91,275		\$1,665,481	\$1,618,849	\$46,632	2.80%
Los Altos/Woodland	16.89%	\$1,443,871	\$377,282	\$343,706	\$150,991	\$443,640	\$2,759,490	\$2,751,018	\$8,471	0.31%
Milpitas	17.08%	\$1,385,346	\$381,523	\$707,960	\$152,688		\$2,627,517	\$3,010,503	(\$382,986)	-14.58%
Morgan Hill	9.41%	\$906,124	\$210,214	\$376,599	\$84,123		\$1,577,060	\$1,544,354	\$32,707	2.07%
Saratoga	13.77%	\$1,177,871	\$307,597	\$303,710	\$123,099		\$1,912,276	\$1,875,292	\$36,984	1.93%
Sub-Total Libraries	100%	\$8,548,876	\$2,233,722	\$3,093,964	\$893,936	\$778,428	\$15,548,926	\$15,599,960	(\$51,035)	-0.33%
Headquarters		\$5,000,510			\$569,475		\$5,569,985	\$5,543,286	\$26,699	0.48%
The Reading Program		\$241,593					\$241,593	\$227,213	\$14,379	5.95%
Bookmobile		\$281,843					\$281,843	\$285,541	(\$3,698)	-1.31%
GRAND TOTAL		\$14,072,822	\$2,233,722	\$3,093,964	\$1,463,411	\$778,428	\$21,642,347	\$21,656,000	(\$13,654)	-0.06%

Santa Clara County Library FTE from FY2003 to FY2013

Headquarters	2002/03	2003/04	2004/05	2005/06	2006/07	2007/08	2008/09	2009/10	2010/11	2011/12	2012/13
Administration	4.5	5.0	4.0	4.0	4.0	5.0	6.0	6.0	6.0	6.0	6.0
Business Office	15.8	14.7	14.25	14.75	14.50	14.50	14.50	14.80	14.8	13.9	14.0
Public Services	7.5	7.9	5.9	4.9	5.2	5.2	5.2	5.2	5.3	5.6	6.2
Computer Support	5.0	5.0	5.0	5.0	6.0	6.0	6.3	6.3	6.9	7.3	7.1
Technical Services	22.3	23.1	22.9	20.5	19.3	19.5	17.8	18.3	18.4	16.8	16.7
Subtotal	55.10	55.70	52.00	49.15	49.00	50.20	49.70	50.60	51.3	49.5	50.0
Percent of total	20.7%	20.7%	20.3%	20.3%	20.2%	20.4%	19.3%	18.6%	19.2%	19.5%	19.6%
Direct Service	2002/03	2003/04	2004/05	2005/06	2006/07	2007/08	2008/09	2009/10	2010/11	2011/12	2012/13
Alum Rock	11.0	10.6	10.5	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Centr. Pub. Svc.				3.5	4.5	4.5	5.0	5.8	5.5	5.5	5.5
Bookmobile	4.1	5.2	4.5	3.8	3.5	3.5	3.5	3.5	3.4	3.3	3.2
Campbell	23.6	26.1	23.5	21.7	22.2	22.2	22.2	23.3	22.3	20.6	21.2
Cupertino	39.0	36.9	35.0	31.6	32.3	33.8	38.1	39.2	39.3	37.8	40.8
Gilroy	20.0	19.7	18.8	17.8	17.4	18.1	19.5	22.2	20.9	20.4	21.1
Literacy	2.0	2.0	1.0	1.0	1.0	1.0	1.0	1.0	2.5	2.5	2.9
Los Altos	30.6	30.0	30.0	32.1	32.1	31.9	32.0	32.7	31.7	30.0	29.7
Woodland	5.2	5.2	4.7	4.2	4.1	4.1	4.1	4.6	4.1	4.1	4.1
Milpitas	35.8	36.9	35.7	36.5	36.5	34.9	37.8	39.3	40.0	37.7	32.6
Morgan Hill	17.2	17.9	17.7	17.3	16.9	17.4	20.0	21.9	20.8	19.5	20.3
Saratoga	23.0	22.5	22.5	23.2	22.7	24.2	24.9	27.3	25.2	22.9	23.9
Subtotal	211.5	213.0	203.9	192.7	193.2	195.6	208.1	220.8	215.4	204.1	205.1
Percent of total	79.3%	79.3%	79.7%	79.7%	79.8%	79.6%	80.7%	81.4%	80.8%	80.5%	80.4%
Total FTE	266.6	268.7	255.9	241.9	242.2	245.8	257.8	271.4	266.8	253.6	255.1

Fiscal Year 2012-2013 Services and Supplies Request

EXPENDITURE CATEGORY	FY 10-11 ACTUAL	FY 11-12 Budget (Adj)	FY 11-12 Projected	FY 12-13 Proposed Budget	Change
Safety Shoes	367	1,635	\$ 1,450	1,395	\$ (240)
Communications & Phone	441,063	415,000	395,000	350,000	-65,000
Communications & Phone- Co.	0	1,088	17,372	1,037	
Insurance Premiums	0	8,500	8,727	8,500	0
Insurance	120,893	78,418	92,196	118,944	40,526
Maintenance- Equipment	354,349	482,185	480,000	543,847	61,662
Maintenance- Struct. & Improve.	459,839	576,532	515,000	507,000	-69,532
Membership Dues & Fees	53,988	65,000	15,290	30,000	-35,000
Office Expense	965,183	569,352	465,000	445,000	-124,352
Postage Expense-External	74,095	48,000	15,000	27,000	-21,000
Postage Expense- Internal	29,433	32,000	29,000	32,000	0
Printing- External	52,883	80,913	48,000	75,000	-5,913
Printing- Internal	16,999	25,000	12,000	25,000	0
PC Software	314,547	755,311	580,000	1,113,122	357,811
Education Exp.- Other	9,404	23,800	2,000	21,800	-2,000
Workshops, Conf. & Seminars	15,590	20,000	20,000	30,000	10,000
Professional Services	1,601,977	613,162	485,000	432,900	-180,262
Contract Services	294,652	274,700	0	13,166	-261,534
Data Proc. Servc.- External	65,471	82,200	65,000	35,000	-47,200
Data Proc. Servc.- Internal	0	0	0	37,200	37,200
Professional Servc.- Internal	3,200	1,254	1,214	1,125	-129
Legal Services	29,555	20,400	14,600	21,500	1,100
Lease- Equipment- Other	105,418	229,897	204,250	118,000	-111,897
Rent & Lease Building & Improve.	724,995	732,452	732,452	692,000	-40,452
Small Tools & Intstru.	622,318	266,322	195,000	107,950	-158,372
PC Hardware	359,398	2,945,839	2,450,000	180,112	-2,765,727
Library Books	4,701,878	4,000,000	4,350,000	4,250,000	250,000
County Overhead	655,643	917,173	917,173	605,431	-311,742
Furniture	0	345,064	436,500	125,000	-220,064
Garage Fleet Services	92,621	143,214	106,225	106,225	-36,989
Fuel	0	28,857	20,000	28,857	0
Mileage	22,075	21,500	24,500	25,900	4,400
Business Travel	46,858	35,000	12,500	35,000	0
Utilities	815,067	966,000	930,000	990,000	24,000
Plan Data- settlement	13,112	0	0	0	0
TOTAL	\$13,062,871	\$14,805,768	\$13,640,449	\$11,135,011	-\$3,670,706

Services and Supplies Summary:

Most Services and Supplies items decline from FY 2011-12 due to completion of the library-wide computer replacement project . County overhead charges are reduced based upon the state -approved cost allocation plan. The Books total base has been increased by \$250,000; contributions which may be received during the year will increase the amount available. Included in the total is \$305,000 for planned library building maintenance and improvement projects. Also included is \$734,630 to upgrade or replace the ILS (Horizon) system application and the replacement (\$43,200) of servers as detailed in the Technology Replacement and Improvement Plan.

Books and Materials Budget FY 2012-2013

Expenditure & Revenue Recap

2012-13	Traditional	CFD	Local/Gifts	Transfer	TOTAL
REVENUES					
	\$25,199,700	\$5,697,000	\$853,428	\$1,195,530	\$32,945,658
EXPENDITURES					
Operating	\$5,857,781			\$1,027,230	\$6,885,011
Capital				\$168,300	\$168,300
Books, Etc.	\$3,035,600	\$1,139,400	\$75,000		\$4,250,000
Personnel	\$16,306,319	\$4,557,600	\$778,428		\$21,642,347
TOTAL	\$25,199,700	\$5,697,000	\$853,428	\$1,195,530	\$32,945,658

Community Facilities District Recap

CFD REVENUES	Personnel	Books
Campbell	\$549,342	\$384,539
Cupertino	\$748,299	\$523,809
Gilroy	\$648,058	\$453,641
Los Altos/Wo	\$491,009	\$343,706
Milpitas	\$1,011,371	\$707,960
Morgan Hill	\$537,998	\$376,599
Saratoga/MS	\$433,871	\$303,710
Subtotal	\$4,419,948	\$3,093,964
Unassigned	\$1,277,054	\$893,937
Total	\$5,697,000	\$3,987,900

Books and Materials Recap

	Formula Share	Traditional by Formula	CFD Return	Unincorp CFD by formula	Specific Place \$ (City/NCLA)	FY13 TOTAL	FY12 Budgeted	Change from FY12
MATERIALS								
Campbell	10.47%	\$293,875	\$109,868	\$26,734		\$430,478	\$401,290	\$29,188
Cupertino	22.17%	\$622,458	\$149,660	\$56,626		\$828,743	\$754,007	\$74,736
Gilroy	10.21%	\$286,669	\$129,612	\$26,078		\$442,359	\$404,649	\$37,710
Los Altos/Woodland	16.89%	\$474,218	\$98,202	\$43,141	\$65,000	\$680,560	\$635,416	\$45,144
Milpitas	17.08%	\$479,551	\$202,274	\$43,625		\$725,451	\$701,913	\$23,538
Morgan Hill	9.41%	\$264,208	\$107,600	\$24,035		\$395,843	\$367,581	\$28,262
Saratoga	13.77%	\$386,619	\$86,774	\$35,172		\$508,566	\$472,144	\$36,422
Sub-Total Libraries	100%	\$2,807,598	\$883,990	\$255,411	\$65,000	\$4,012,000	\$3,737,000	\$275,000
Gifts					\$10,000	\$10,000	\$35,000	(\$25,000)
Headquarters*		\$228,000				\$228,000	\$228,000	\$0
GRAND TOTAL		\$3,035,598	\$883,990	\$255,411	\$75,000	\$4,250,000	\$4,000,000	\$250,000

*includes Bookmobile, Literacy, Tech

FIXED ASSET and VEHICLE REQUEST

Fiscal Year 2012-13

Fixed Assets

The following fixed asset requests will be funded from with a transfer from the Technology Reserve.

Servers (2) \$22,700

Periodic replacement or upgrade of computer servers is recommended in the Technology Plan.

Automated Materials Handling Equipment \$55,600

The addition of the Woodland Library AMHS will complete the installation of this equipment in all library locations allowing for greater efficiency in quickly fulfilling patron hold requests.

Uninterrupted Power Supply (UPS) \$90,000

The current UPS for the main server room requires replacement due to age. The new appliance will be installed in the server room of the new Administrative Office building.

Total Request: \$168,300

BUDGETED RESERVES

Fiscal Year 2012-2013

Capital Development (Building) Reserve

Amount Added: \$ 0

The designated Building Reserve serves to identify funding for future significant building repair and maintenance obligations. The approved Capital Maintenance and Repair Plan identifies the following projects to be undertaken in Fiscal Year 2012-13 at a total cost of \$305,000:

Replace defective lighting ballasts in the Campbell, Los Altos, Morgan Hill and Saratoga Libraries: \$90,000

Remodel the Circulation Desk and replace all public furniture in the Woodland Library: \$125,000

Replace the automated exterior doors at the Los Altos and Saratoga Libraries: \$75,000

Replace the HVAC Controller at the Morgan Hill Library: \$15,000

The current balance in this reserve: \$ 1,995,000.

Reserve for Future Operation (Technology)

Amount Added: \$474,373

The Board established this designated reserve to accrue financing for large, costly computer system upgrades and equipment replacement. In January 2012, the JPA Board considered an up-date to the three-year comprehensive plan for technology replacement and upgrade. The amount requested to be transferred from this reserve in Fiscal Year 2013 is \$416,157 plus \$474,373 from undesignated Fund Balance. It is needed to pay for the items detailed in the Fixed Asset request and certain Services and Supplies items primarily for replacement/ upgrade of the ILS (Horizon) application at a total cost of \$890,530.

The current balance in this reserve: \$416,157

Reserves Recap: The *estimated* status of reserves/ fund balance, following adoption of the FY 2012-13 Budget, is as follows.

\$1,690,000	Building Reserve
0	Technology Reserve
2,164,347	Fund Balance- Economic Uncertainty Designation
1,432,072	Whipple Estate – Los Altos
(1,620,435)	State Prop 1A Property Tax Loan
\$18,339,144	Undesignated Fund Balance

Santa Clara County Library Formula 2012-2013

Library	Population 1-1-11	Percent	Assessed Valuation	Percent	Circulation	Percent	Formula Share	FY 11- 12
Campbell	39,664		6,342,209,806					
Unincorporated	8,274		589,472,032					
Redevelopment			-673,617,251					
RDA Pass-thru			673,617,251					
	47,938	13.410%	6,931,681,838	10.511%	809,478	7.485%	10.47%	10.47
Cupertino	58,747		13,748,759,628					
Unincorporated	3,916		173,392,084					
Redevelopment			-167,369,851					
RDA Pass-thru			8,400,293					
	62,663	17.529%	13,763,182,154	20.870%	3,039,164	28.103%	22.17%	21.61
Gilroy	49,391		5,837,732,543					
Unincorporated	7,491		406,921,916					
	56,882	15.911%	6,244,654,459	9.469%	567,806	5.251%	10.21%	9.95
Los Altos	29,176		9,698,378,507					
Los Altos Hills	7,980		5,074,444,520					
Unincorporated	4,192		373,647,730					
	41,348	11.566%	15,146,470,757	22.968%	1,744,062	16.127%	16.89%	16.87
Milpitas	67,476		11,498,965,669					
Unincorporated	305		24,116,153					
Redevelopment			-4,652,090,225					
RDA Pass-thru			131,252,391					
	67,781	18.960%	7,002,243,988	10.618%	2,342,806	21.664%	17.08%	18.02
Morgan Hill	38,309		6,202,031,394					
Unincorporated	7,454		644,114,960					
Redevelopment			-1,956,045,949					
RDA Pass-thru			126,184,524					
	45,763	12.801%	5,016,284,929	7.607%	847,357	7.836%	9.41%	9.38
Saratoga	30,195		10,158,712,129					
Monte Sereno	3,364		1,471,478,990					
Unincorporated	1,550		211,855,821					
	35,109	9.821%	11,842,046,940	17.957%	1,463,582	13.534%	13.77%	13.72
Percentages are based on assigned								
	Population		Assessed Valuation		Circulation			
Total	410,001		82,497,709,250		10,945,949			
Assigned	357,492		65,946,565,065		10,814,255			
Cities	324,302		70,032,713,186					
Unincorporated	33,190		3,052,677,536					
Unassigned	52,509		9,412,318,528		131,694	(Bookmobile, HQ)		
Redevelopment			-6,509,668,817					

Total Unincorp	85,699	59,270,731,270
		12,464,996,064